



Notice of meeting of

Executive Member For Leisure, Culture & Social Inclusion and Advisory Panel

To:	Councillors Crisp (Chair), Hogg, Vassie (Executive Member), Healey (Vice-Chair) and Looker
Date:	Tuesday, 2 December 2008
Time:	5.00 pm
Venue:	The Guildhall, York

AGENDA

Notice to Members - Calling In:

Members are reminded that, should they wish to call in any item on this agenda, notice must be given to Democracy Support Group by:

10:00 am on Monday 1 December 2008, if an item is called in *before* a decision is taken, *or*

4:00 pm on Thursday, 4 December 2008, if an item is called in *after* a decision has been taken.

Items called in will be considered by the Scrutiny Management Committee.

1. **Declarations of Interest**

At this point, Members are asked to declare any personal or prejudicial interest they may have in the business on this agenda.

2. Minutes (Pages 1 - 4)

To approve and sign the minutes of the meeting held on 2 September 2008.

3. Public Participation

At this point in the meeting, members of the public who registered their wish to speak regarding an item on the agenda or an issue within the Board's remit can do so. The deadline for registering is Monday 1st December at 5pm.

4. York and the 2012 Olympics (Pages 5 - 14)

This report proposes ideas for discussion for how York may get involved in, and make the most of opportunities presented by, the 2012 Olympic and Paralympic Games to be held in London.

5. Rowntree Park - Ongoing Development (Pages 15 - 24)

This report updates Members on the three main ongoing development issues for Rowntree Park. Members are asked to give guidance on the way forward for each of the issues. The report will be accompanied by a presentation by the Friends of Rowntree Park.

6. York Museums Trust Partnership Delivery Plan: Performance Update (Pages 25 - 44)

This report updates Members on the progress of York Museums Trust towards meeting targets agreed in the Partnership Delivery Plan.

7. York Theatre Royal: Performance Update (Pages 45 - 60)

This report is to inform the Executive Member of the progress and performance of York Theatre Royal under the current Service level Agreement which runs to March 2012.

8. Service Plan Performance Monitoring: 2nd Quarter 2008/9 Leisure and Culture (Pages 61 - 76)

This report analyses performance by reference to the service plan, the budget and the performance indicators for all of the services managed by the Lifelong Learning and Culture service arm.

9. Capital Programme Monitoring 2008/9 - Monitor 2 (Pages 77 - 84)

This report is to inform Members of the likely out-turn position of the 2008/9 Capital Programme, to advise Members of changes to existing schemes to allow the more effective management and monitoring of the Capital Programme and to inform Members of any new schemes and seek approval for their addition to the Capital Programme

10. Forward Plan (Pages 85 - 86)

To review the Forward Plan for the Executive Member for Leisure, Culture and Social Inclusion and Advisory Panel for the 2008/9 Municipal Year.

11. Any Other Matters which the Chair decides are urgent under the Local Government Act 1972

Democracy Officer:

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City of York Council

Committee Minutes

MEETING	EXECUTIVE MEMBER FOR LEISURE, CULTURE & SOCIAL INCLUSION AND ADVISORY PANEL
DATE	2 SEPTEMBER 2008
PRESENT	COUNCILLORS CRISP (CHAIR), HOGG, VASSIE (EXECUTIVE MEMBER), LOOKER AND BROOKS (SUBSTITUTE)
APOLOGIES	COUNCILLORS HEALEY

10. DECLARATIONS OF INTEREST

Councillor Looker declared a personal non prejudicial interest in item 4 as she would qualify for the free swimming.

11. MINUTES**12. PUBLIC PARTICIPATION****13. FREE SWIMMING SCHEME**

Members considered a report asking them to review the Government's newly proposed free swimming scheme and the implications for implementing this scheme at council run pools. The report also asked them to assess the value of the scheme against both the national and corporate health improvement agenda, and the LAA indicator set, and decide whether the scheme should be implemented in York.

Officers confirmed that they welcome the scheme and are pleased that the government are recognising the importance of swimming. They advised that they would like to confirm on the 15 September that York wishes to participate in the over 60s free swimming scheme and express an interest in free swimming for under 16s by the same date. Officers outlined what the scheme would mean for York including the links to the corporate priority of improving the health and lifestyles of York residents and the financial implications. Officers outlined the 4 funds available under the scheme and explained that authorities need to participate in funds 1 and 2 to be considered for funds 3 and 4.

Members questioned what the anticipated take up of free swimming would be and how this would impact on pool capacity. Officers advised that it is difficult to pre-determine take up, but once the scheme is underway a tracking system could be put in place to monitor this. In the event of a high take up, pool capacity would be managed by pool programming to allow swimming by age group as is already in place.

Members discussed the current pool provision in York. Concern was expressed about the lack of a pool in the Barbican area of York and that some residents may not be able to easily access the free swimming scheme due to the lack of a pool in that area. Officers advised that the swimming pool strategy would need to be looked at in light of operating this scheme.

Advice of the Advisory Panel

That the Executive Member be advised to:

Approve Option A:

- To confirm by 15 September 2008 that the Council wishes to participate in the over 60's swimming scheme and accepts the grant allocation.
- To submit an expression of interest by the same date for free swimming for under 16s, subject to the Council's allocation from Pot 2 being sufficient to cover the loss of income.
- Officers to follow up entitlement to Pot 3 and investigate the appropriateness of a submission to Pot 4.

Decision of the Executive Member

RESOLVED: That the advice of the Advisory Panel be accepted and endorsed.

REASON: To increase the take up of swimming in York.

14. CAPITAL PROGRAMME MONITOR 1

Members considered a report informing them of the likely out-turn position of the 2008-09 Capital Programme based on the spend profile and information to the end of July 2008. The report advised Members of changes to existing schemes to allow the more effective management and monitoring of the Capital Programme and informed them of any new schemes and sought approval for their addition to the Capital Programme.

Officers updated that the first monitor shows that the schemes are running as expected. Officers went on to outline 2 new projects under the remit of the museum service. There is 400k in the programme for 2008/09 and this will be used in the following ways; The first project will be at the Castle Museum where the cell area will be developed into an exhibit detailing York's prison history. It is anticipated that this will be open by Summer 2009. The second project will be at the Yorkshire Museum and will see the museum transformed to have 3 comprehensive areas focusing on the history of York with the Roman era taking the lead. It is anticipated that this project will be ready by 2010.

Officers also reported on a scheme to develop the garden area behind the Art Gallery. Members welcomed this proposal.

Officers advised that there is funding amounting to 10k which has been included in the Capital Programme as a contribution towards the re-fencing of the War memorial Gardens on Leeman Road. It was intended that extra money would be found from external sources to help with this but this has not been found,. Consequently the scheme needs to be reconsidered. Members suggested that the gardens could be re-landscaped and opened up to discourage anti social behaviour and congregation rather than fencing them off. Some Members were keen to see the money used in other areas of the Micklegate/Holgate Ward and suggested it be used to refurbish the toilet facilities in Westbank Park. Members commented that other parks in other areas of the city are also in need of work doing to them.

Members suggested that a CRAM bid should be put in to enable all the work to be carried out. Members asked if officers could provide an estimate of how much all the work would cost.

Advice of the Advisory Panel

That the Executive Member be advised to:

- (i) Note the updates to scheme as detailed in the report
 - (ii) Agree the scheme amendments and additions reported and summarised in Annex A
 - (iii) Approve the revised capital programme as set out in Annex A
 - (iv) Agree to continue to seek ways to implement a scheme to refresh the landscaping of the War Memorial Gardens in the future and in the meanwhile
- (a) Transfer the £10k into the Parks S106 Development Fund for use on a suitable scheme within the Micklegate/Holgate area with a particular steer towards refurbishment of the toilet facilities in Westbank Park
 - (b) Seek additional funding sources for the War Memorial Gardens scheme, including through the 2009/10 CRAM process.

Decision of the Executive Member

RESOLVED: That the advice of the Advisory Panel be accepted and endorsed.

REASON: (i) To enable the effective management and monitoring of the capital programme

- (ii) To allocate the £10k currently in the capital programme to the most appropriate use

Action Required

1. Officers to provide further information on the cost involved to update Gardens.

15. SERVICE PLAN AND BUDGET MONITOR 1

Members considered a report which analysed performance by reference to the service plan, the budget and the performance indicators for all of the services funded through the Leisure and Culture budget.

Members noted the report and expressed some concern over the Library budget.

Advice of the Advisory Panel

That the Executive Member be advised to:

Note the performance of services within the directorate funded through the Leisure and Culture budget.

Decision of the Executive Member

RESOLVED: That the advice of the Advisory Panel be accepted and endorsed.

REASON: To monitor and review performance in this portfolio area.

Councillor C Vassie
Executive Member for Leisure & Culture

Councillor S Crisp, Chair
[The meeting started at 5.00 pm and finished at 6.20 pm].



**Meeting of the Executive Member for Leisure,
Culture and Social Inclusion and Advisory Panel**

2 December 2008

Report of the Assistant Director (Lifelong Learning and Culture)

York and the 2012 Olympics**Summary**

1. This report proposes ideas for discussion for how York may get involved in, and make the most of the opportunities presented by, the 2012 Olympic and Paralympic Games to be held in London.

Background

2. The Olympic Games are the largest sporting event in the world. Though in 2012 they are taking place in London many parties are working together to ensure that the country as a whole will gain benefit. At the closing ceremony of the Beijing Olympics the Olympic flame began its journey to London signifying the beginning of the UK's turn as Olympic hosts. The Cultural Olympiad, which began in September, represents a special period for the UK's cultural activity, seeking to maximise the benefits to be had from hosting the Olympics in this Country.
3. The Yorkshire Committee for the 2012 Games has produced the *Yorkshire Gold* strategy which outlines the region's key aspirations for the games in '5 Golden Opportunities':
 - Putting sport centre stage
 - Healthy and cohesive communities
 - A carnival of culture
 - Enhanced profile and tourist potential
 - Winners in business
4. This report focuses on issues and opportunities relevant to the Leisure and Culture portfolio.
5. To support the development of the Cultural Olympiad throughout the country the organising committee, LOCOG, have appointed a 'Creative Programmer' in each region. A programme is being developed for Yorkshire around the theme "I move therefore I am" and a £2.4m bid is being made to the Legacy Trust to fund this programme (the fund is not available for individual organisations to bid into). Other nationally funded programmes that were announced by Lord Coe on 4 September are:

- 'Shakespeare Today' – national festival to emphasis Shakespeare's international connections led by RSC
- 'Stories from around the World' being lead nationally by the Museums, Libraries and Archives Council.
- 'Artists Taking the Lead', 12 new commissioned art works organised by Arts Council England regionally
- 'Film Nation' a digital film making programme for Young people led by the regional film agencies and the BFI
- 'Unlimited', a national sports and arts disability programme
- 'Live Screens', led by the BBC

Consultation

6. Consultation has taken place with the sports and cultural sectors through Active York, York@Large and North Yorkshire Culture with whom we have undertaken a workshop with all the North Yorkshire local authorities to map out a whole range of proposed and planned activities (over 160 across the sub-region). The regional 'Creative Programmer' has also run workshops for cultural organisations. Members may wish to consult York residents about the ideas put forward in this paper.

Options for York for 2012

7. It is suggested that we should aim to create a celebratory atmosphere that gets the whole city involved in a series of community events running from 2009 – 2012. This would culminate in the reinstatement of Lord Mayor's Day (2013 will mark 800 years of York's Lord Mayoralty).
8. The following key areas are suggested:
 - **A York Festival of the Flame** – using the inspiration of the games to increase participation in sport and active leisure
 - **Promoting volunteering** - using the opportunities presented by the games to promote volunteering in sport and other community activity
 - **Promoting cycling** - combining the potential of 2012 with that of the Cycle Town initiative to increase participation in cycling
 - **The Cultural Olympiad** – using the Cultural Olympiad as an umbrella for community activity and linking to and participating in the regional theme of "I move therefore I am"
 - **Pre-Games training Camps** – supporting the facilities that have put themselves forward as a means of increasing York's involvement in the games
 - **A Big Screen for York** – securing a big screen for the city centre as a means of showcasing York's cultural offering and experiencing 2012 together

Analysis

9. **A York Festival of the Flame:** This would pick up the regional theme of putting sport centre-stage. The key outcome would be increased participation which would be achieved through: creating new and imaginative opportunities, enhancing access to sports facilities, increasing people's skills / capacities to support sport, e.g. coaching, teaching, volunteering, supporting clubs and their development, promoting and marketing, and developing sporting talent.
10. The sample ideas suggested below would stretch from 2009 through to 2012. (Ideally this festival would culminate in the arrival of the Olympic Flame - we have written to ask that the Flame come through the city on its way to London though we don't know whether this will be possible. Perhaps we should also create our own 'Olympic Torch' from the Foss Islands Road chimney for the duration of the games!)
11. The following are ideas for discussion. If supported, they would of course be subject to funding being available:
 - 2009 could see the start of the schools based programme called Sporting Giants. The aims of this programme would be to:
 - Get all schools involved in physical activity
 - Make 2012 a focus for the development of schools based sports activity
 - Build up a resource of information in each school about the Olympics sports and a link to local sports club practitioners, which would then build into a citywide network
 - Make giant puppet figures in each school which can be used in school celebratory events, transformed through choreography and physical movement skills into tableaux, used in local fêtes and festivals and brought together in a massive procession for a Lord Mayor's day celebration
 - Incentives to participation e.g. free residents' open days at the city's facilities, a buddying scheme for taking part in sport e.g. 2 for 1 if go to facility
 - New and interesting events, e.g. An Olympic 'Superstars' challenge, junior & senior, a York marathon and/or a relay marathon (teams from schools, communities), city centre events e.g. a Minster dash, Tai – Chi in parks, a York tri-athlon, (adults and youth games event), 2012 sessions in a variety of sports e.g. cycling, swimming, running, rowing, having a 'come and try' month for the 38 Olympic disciplines, then Paralympics the next month, a '12 months to do 20 activities in York' campaign, sports activities in unusual cultural venues
 - Providing support for elite athletes through talent identification, profile raising, and access to facilities for junior and senior athletes, developing talent pathways,

- Encouraging National Governing Bodies to have centres of excellence in and around York and aiming for every sport to come to the region between now and 2012
- Providing support to disability sports clubs, creating a Sportsability forum, identifying and supporting disabled athletes
- Supporting clubs e.g. through open days, creating more coaches in the City through coaching courses
- Supporting volunteering e.g. by creating a 'Legacy officer', setting the target that York will provide 200 people volunteering at the Olympics, recognising the value of people who volunteer in City, e.g. by reinstating the York Sports Awards
- School projects directly based on Olympic themes e.g. History of Olympics, Olympic theme projects, getting schools to interact with any pre-games training camps
- Encourage businesses to fund sports opportunities in city, e.g. sponsored activity to provide everyone with a bike
- Fitness initiatives, e.g. trim trails at big sports clubs and key locations, workplace initiatives, promoting healthy eating, especially in the city centre
- Co-ordinating the events calendar to promote events as a series e.g. race for life / cycling / swimming
- Using twin city links / exchanges
- Gardeners (in bloom) 2012 Olympic colours e.g. grow flowers in public places in shape of Olympic rings
- Using dance through festivals around the Olympic theme

11. **Promoting volunteering:** Increasing opportunities for volunteering is an important objective for 2012. It is also a target in York's LAA. There are two particular routes that we can use:

- Working with the two Schools Sports Partnerships in developing their young people's leadership programmes including 'Step into Sport'.
- Participating with York CVS in the National Association for Voluntary and Community Action (NAVCA) pilot to link increasing participation in volunteering with increasing participation in sport. There are three key action areas:
 - creating a common database of sports club contacts
 - presenting an attractive menu of volunteering opportunities
 - working with CVS's volunteering brokerage service

12. **Promoting cycling:** Potential ideas could include:

- Mountain bike track at Rawcliffe and around existing / would be / past Olympians role models
- Encourage workplaces to reward to cycle to work

- Car free days in the city centre
- Participation to competition programmes – encouraging local cycle clubs to lead participation rides and an Olympic cycle challenge
- Working alongside North Yorkshire Sport “cycle champion” to bring high profile regional events to the city pre and post 2012
- Guided rides programme across the city and production of differentiated independent ride maps
- Parliament street cycling festival
- Schools mountain bike challenge – led by school sports partnerships

13. **The Cultural Olympiad:** The Cultural Olympiad is for everyone. It will:

- bring together culture and sport
- encourage audiences to take part
- animate and humanise public spaces – through street theatre, public art, , live big screen sites
- use culture and sport to raise issues of environmental sustainability, health and wellbeing
- honour and share the values of the Olympic and Paralympic Games
- ignite cutting edge collaborations and innovation between communities and cultural sectors; and
- enhance the learning, skills and personal development of young people by linking with our education programmes.

14. The aim for York should be to enhance the city as outward facing and culturally rich, in short, a great place to live and visit. We should also use 2012 to help us aim for more active, healthier and inclusive communities. Possible areas of actions include managing local environments to encourage physical activity (walking, cycling, active play), developing projects that enhance children’s learning by exploiting interest in sport, using sport to promote community involvement and cohesion, and establishing volunteer investment programmes.

15. Potential ideas could include:

- Working with Pilot Theatre and KMA on a web and digital media based event called Olympic Rings. Launched in York as part of Illuminate the project would create a ring of light and sound that interacts with dance performance or physical movement on the street. This ‘Olympic Ring’ would be programmed with music and light based designs sourced from submissions from young people all around the world so we could have Music from a Melbourne teenage band and lighting designs from Lyons being transmitted in York for York based public and performers to interact with. The ‘Ring’ activity would be uploaded on to a website and shared internationally. From its launch in York the Olympic Ring will then move to the five key cities in Yorkshire, then onto five regions, five countries and five continents. The five rings would travel around the world in the run up to the 2012 Olympics. People from York could contribute via the web at

all stages of the journey but this would be a great international ambassador for the creative work undertaken here in York. This would provide a cultural activity of regional, national and international significance that helps raise the profile of the, York itself and of our cultural strengths.

- City of Festivals would support the commissioning of themes tying in with 'I move therefore I am', for example:
 - 2009 Rail – working with the NRM
 - 2010 Roads working with the Wagon Plays
 - 2011 River working through Festival of the rivers
 - 2012 Bringing all those themes together
 - In 2012 we also want to work through the Neighbourhood Services team's programme of ward based parties, picnics and celebrations and enhance these to bring the atmosphere of the Queens Silver Jubilee street parties to big community celebrations. Some wards already have these celebrations well established (Copmanthorpe Gala for example) but other wards will need more help and support. But the idea is that there might be some common themes e.g.:
 - Nostalgic egg and spoon races/ sack races, three legged races
 - Sporting Giants figures from each school in the ward procession
 - A Big Picnic with a (bread) baton relay. The more fun the idea the better. I'm sure lots of people in the community would love to contribute and the most important part of this programme would be to facilitate that to make sure that it happens.
 - Winners from each ward could then be invited to represent their wards in a City Centre big Street Party, which would mark the return of the Lord Mayor's Day. As well as a float procession the whole city centre should be blocked off with street party atmosphere, bunting, performers and a major procession. York itself should become a community village green that day. As you can tell I'm doing a bit of a splurge here and I'll leave it to you to decide the details of the report.
 - Coming from the York@Large's 2012 York Gold group is the recommendation that we should work with Visit York to produce a special short video to promote as a cultural destination during this period. There may be additional funding required for this. A small promotional film on our Sporting Facilities might aid the take up of the offer given in the training camps brochure.
16. **Pre-games training camps:** Active York put forward a package of four sporting venues in the City and this has been included in the pre-games training camp guide for the games:
- Huntington Stadium: Athletics
 - University of York: Archery

- York Community Gymnastics Foundation: Rhythmic and Artistic Gymnastics and Trampoline
- York College: Basketball, Boxing, Trampoline and Judo.

These four York facilities are amongst the 600 venues selected nationwide for inclusion in the guide and the only ones in the sub-region. No York venues were selected for the Paralympics. The guide will be circulated to all National Olympic Committees.

17. Some funding for training camp venues will be available from LOCOG. The role of the Council will be to continue to assist in trying to attract potential pre-games training camps to the city and then in using those camps to engage interest and activity across the city.
18. The Council is also of course working with its partners to move forward a community stadium for York. Although this will not be ready in time to serve for pre-games training camps it should be up and running in time to harness interest arising from the 2012 games and to provide significant opportunities for community involvement in sport and other active leisure activities.
19. **Big Screen:** The Executive has already agreed to include consultation on a possible big screen for York in the City Centre Area Action Plan. A screen would allow York people and organisations to innovate, create, communicate, educate, and entertain each other through:
 - Creating a digital city centre focal point and meeting place bringing residents and visitors together, especially through events surrounding the screen
 - Forming a public news and information point, improving public awareness of local issues, developments, initiatives and activities
 - Providing a high profile outlet for visual arts, digital innovation and local filmmaking
 - Offering a hi-tec showcase for educational and community activity
 - Enhancing the city's profile regionally, nationally and internationally through partnership with the BBC
 - Showcasing York and the Yorkshire region to potential visitors through the screen's networking capabilities
 - Helping make the city centre a vibrant, family-friendly place
20. The content would be a mixture of:
 - Locally-made video content
 - Live camera coverage of local activities
 - Back-drop to events staged around the screen
 - National and international events (e.g. Pre 2012 content, Live8, Opera in the Park and the 2012 Olympics)
 - Exclusive screenings (e.g. from the Royal Opera House, commissioned digital art, and networking and touring projects)

- Viewer generated content (e.g. pictures and information)
- Interactivity (e.g. games, uploads and downloads)
- BBC channels, including News and information (text, video, pictures)
- 2012 coverage

21. There is a huge wealth of local video content already available to us from our universities, schools, community organisations, heritage organisations, archives (notably the Yorkshire Film Archive), events and festivals. There will be no difficulty in providing local content and no danger of relying solely on BBC content.

Conclusions

22. There is a wide range of ways in which York can get involved in 2012 and harness the inspiration of the games to get more people participating. As well as pursuing any of the above ideas we will be able to give a 2012 theme to much of our already planned work in order to increase its appeal and profile. We will also continue to support York's Special Olympics initiative for people with learning disabilities which has just been awarded £62,500 by the Norwich Union Community Sports Fund.

Implications

23. **Finance:** A budget would be required to support the above ideas. It is suggested that the Council might be asked to fund around £150k in total with a similar amount to be sought from external sources. Growth bids would need to be submitted for 2010/11 and 2011/12. Funding would also be sought from ward budgets and funds redirected from existing operational budgets as appropriate. It may be possible for York@Large to bid to the LAA pot if it can be demonstrated that particular projects will make a substantive contribution to the achievement of the city's LAA indicators. The financial implications of the screen have been previously reported.
24. **Legal** – there are no immediate legal implications although the eventual use of branding linked to the Olympic Games and the Cultural Olympiad is likely to have restrictions and conditions.
25. **Equalities and Diversity** – the first objective of the Cultural Olympiad is to, inspire and involve the widest range of London and UK-wide communities. All of York's Olympiad projects will seek to be universally inclusive and accessible.
26. **Human Resources, crime and disorder, property and IT implications** may arise through the implementation if individual elements of the programme and will be reported and addressed when they arise.

Corporate Priorities

27. There is potential for involvement in 2012 to make a positive impact across all five of the Lifelong Learning and Culture outcomes:

- **Making York More Eventful** - More York residents and visitors will enjoy participating in, and taking the lead in cultural events and activities.
- **Engagement in Learning** – More people will be supported into learning by providing opportunities for everyone to be part of a creative learning community, particularly focusing on the most disadvantaged.
- **Being Healthy** – More residents will enjoy the good physical and mental health that comes from increased participation in active lifestyles.
- **Supporting Stronger Communities** – Local communities will be supported to direct their own cultural activities and to take ownership of well maintained public spaces. Access will be open to all and we will enhance the quality of life of individuals and communities.
- **Developing a Vibrant Cultural Infrastructure** – Residents will enjoy an increasingly thriving cultural sector and the economic benefits that flow from it.

Risk Management

28. In compliance with the Council's risk management strategy the main risks that have been identified are reputational risks associated with the ability to deliver activities where funding is uncertain. Measured in terms of impact and likelihood, the risk score has been assessed at 9, placing the issue in the Low category as an acceptable risk. This means that the risks will be regularly monitored.

Recommendations

29. The Executive Member is asked to comment on the ideas outlined.
Reason: In order that planning can move forward.

Background Documents

Yorkshire Gold – Yorkshire and Humber Strategy for 2012

Contact Details

Author:

Charlie Croft
Assistant Director (Lifelong Learning and Culture)

Chief Officer Responsible for the report:

Charlie Croft
Assistant Director (Lifelong Learning and Culture)

**Report
Approved**

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Date 17.11.08.

Specialist Implications Officer:

Richard Hartle
LCCS Finance Manager

Wards Affected: All

For further information please contact the author of the report

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Meeting of the Executive Member for Leisure and Culture, and Social Inclusion, and Advisory Panel 2 December 2008

Report of the Assistant Director (Lifelong Learning and Culture)

Rowntree Park- Ongoing development

Summary

1. This report updates members on the three main ongoing development issues for Rowntree Park. Members are asked to give guidance on the way forward for each of the issues. The report will be accompanied by a presentation by the Friends of Rowntree Park.

Background

2. Rowntree Park is the city's Premier park serving both the local communities of Clementhorpe, South Bank and Fishergate and a wider city audience. Opened in 1921 as a memorial to those who fell and suffered in the First World War it has undergone several changes over the years. Most recently, between 2000 and 2003 it was largely restored to its former glory with the help of a £1.3m grant from the Heritage Lottery Fund Urban Parks Programme and the work of the Friends of Rowntree Park.
3. Since then the Park has been awarded a Civic Trust Green Flag award each year since 2004, and in 2005 was runner up in the Street design award Urban Green Space category. Despite these accolades work continues to improve the park for residents and visitors. Physical works have concentrated on improving and rebuilding the tennis courts to modern competitive standards. The Friends have also continued to develop with the establishment of the Young Friends and the Very Young Friends, which compliment the work of the Parks and Open Space Community Officers and undertake activities in their own right.
4. A number of key challenge remain:
 - Restoration of the bowls pavilion – Ark in the Park
 - Flood management
 - Goose management

Consultation

5. This paper has been prepared in consultation with the Friends of Rowntree Park who will also be speaking at the EMAP. The issues highlighted have been the subject of an ongoing discussion with the Friends, local communities and Green Flag judges over a number of years.

Development issues

6. **Restoration of the bowls pavilion – Ark in the Park.** Improvement and refurbishment of the bowls pavilion was an omission from the 1996 HLF bid and, following the improvements to the tennis courts, remains the one item left in the park in need of restoration. (See Annex 1 where the building is marked “pavilion and tickets”). Originally designed as a bowls pavilion in the 1970s, the main use of the pavilion over the last few years has been as a home for the Friends’ activities and the parks team’s Education programme. It is not especially suitable for any of these uses being too small, having the wrong internal layout and most importantly not being flood proof. When the park floods the building gets inundated with water and mud. Even when cleaned, it is left feeling damp and smelly. Since its double immersion (to date) in 2008 it is currently unusable as a base for park activities.
7. In 2006 the Friends set up a working group comprising Friends and council staff, with a view to canvassing opinion on how to resolve this situation. Following several rounds of public consultation the Friends, with the Council’s support, submitted a bid for funding under the Big Lottery Fund’s Community Buildings programme. The bid was for an eco-friendly building, on the same site as the current pavilion, with level access and with the innovative feature that it would rise up and float when the park floods, protecting the contents from damp and damage. The building would be used as a community space, classroom, changing rooms for sport and performance and an office for the park keepers. Unfortunately this bid was not successful but it has left a strong desire to see such a building in the park.
8. For the scheme to progress the Friends will soon be seeking planning permission which, if granted, would help in seeking funding for the project. They would also require a lease for the building or for this part of the park from the Council.
9. **Flood management** - Situated within the River Ouse flood plain, day to day use of the park is affected by river levels. As part of the original construction the park is surrounded by a flood wall which keeps out low to medium floods; However, in times of medium flood it is necessary to close the park for safety reason in case the flood wall were to breach and the park become full of water before an evacuation could take place. When river levels are more than 4.6m above normal summer levels water starts to over top the flood wall and the park fills up.
10. Once water is in the park it can take several weeks for the park to be emptied and cleaned - the flood wall acts in reverse and the park becomes a reservoir. As water recedes the river leaves behind a thick veneer of mud, which needs to be hosed off the paths, buildings, play equipment etc. It is only when this has been completed that the park can be opened safely.
11. The closure of the park and the time it takes to reopen after flooding is one of the issues which the Friends and other users have raised with the Council on a number of occasions. (For the most recent flood in late September it took 16 days to empty and clean up which is probably one of the quickest turn around times achieved). Initial investigations into emptying the park more quickly

suggest it would require either a) investment in new and better pumps; at present the Council has to hire in a secondary pump to compliment the existing permanent pump and/or b) the creation of a sluice gate in the flood wall which would allow a speedier empty of the park using gravity; at present the current configuration of the wall does allow this to happen.

12. Both options require further investigation into both their technical feasibility – the possibility of using green energy generated by the river itself has been suggested as one means of powering the new pumps and sluice gate - and what funding routes exist to support them.
13. **Goose management** – The issue of the number of geese in the park and the resulting mess has been the subject of much debate for the 12 years since the then Leisure Services Committee first considered the topic. The current regime is based around the annual treatment of eggs at nest sites so that they don't hatch, and periodic sweeping of the park paths both manually and with a mechanical sweeper. Full details of the Council's approach to goose management are attached as Annex 2. This spring the Friends formally adopted a position on the management of the geese with three elements:
 - a. An independent city-wide study
 - b. Improved non lethal methods
 - c. Considering a cull as the last resort
14. Independently of the Friends' view, local residents from Micklegate Ward have suggested that a cull should be undertaken to be funded from the 2009/10 Micklegate Ward Committee budget. This idea has been put to public consultation as part of the Committee's budget round on the understanding that any action would need further research. A formal decision on the public's response will be made at the February 2009 Ward Committee meeting.

Options

15. **Restoration of the bowls pavilion – Ark in the Park**
 - a) To note the current situation
 - b) To offer support to the efforts of the Friends to develop the proposed Ark in the Park
 - c) To ask officers to draw up funding bid for the 2010/11 capital programme including investigation of external funding
16. **Flood management**
 - a) To note the current situation
 - b) To ask officers to investigate a bid to the venture fund to self finance any works
 - c) To ask officers to draw up funding bid for the 2010/11 capital programme including investigation of external funding
17. **Goose management**

- a) To note the current situation and carry on with the current management regime
- b) To submit a revenue bid fund a city wide study and report back to EMAP on any possible changes to the existing management regime

Implications

18. **Finance:** None of the proposed works can be funded from within the existing parks and open spaces revenue or capital budgets. Funding bids would have to be made as part of the forthcoming budget round or in 2010/11 to allow time for schemes to be costed accurately and all funding routes explored.
19. **Legal and property:** There are no immediate implications although a lease of the pavilion will require legal and property input.
20. **Equalities and Diversity, Human Resources, Crime and Disorder, and IT implications:** There are none.

Corporate Priorities

21. The continued investment in and development of the park would contribute to the corporate priority of 'improve the actual and perceived condition and appearance of the city's streets, housing estates and publicly accessible spaces' and have a positive impact across on the all five of the Lifelong Learning and Culture outcomes:
 - **Making York More Eventful** - More York residents and visitors will enjoy participating in, and taking the lead in cultural events and activities.
 - **Engagement in Learning** – More people will be supported into learning by providing opportunities for everyone to be part of a creative learning community, particularly focusing on the most disadvantaged.
 - **Being Healthy** – More residents will enjoy the good physical and mental health that comes from increased participation in active lifestyles.
 - **Supporting Stronger Communities** – Local communities will be supported to direct their own cultural activities and to take ownership of well maintained public spaces. Access will be open to all and we will enhance the quality of life of individuals and communities.
 - **Developing a Vibrant Cultural Infrastructure** – Residents will enjoy an increasingly thriving cultural sector and the economic benefits that flow from it.

Risk Management

22. In compliance with the Council's risk management strategy the main risks that have been identified are operational and reputation risks associated with the ability to deliver improved services where funding is uncertain. Measured in terms of impact and likelihood, the risk score has been assessed at 6, placing the issue in the Low category as an acceptable risk. This means that the risks will be regularly monitored.

Recommendations

23. The Executive Member is asked to comment on the issues outlined.

Reason: In order that planning can move forward.

Contact Details

Author:

Dave Meigh
Head of Parks and Open Spaces

Chief Officer Responsible for the report:

Charlie Croft
Assistant Director (Lifelong Learning and Culture)

**Report
Approved**

√

Date 18.11.08.

Specialist Implications Officer:

None

Wards Affected: All / Micklegate

For further information please contact the author of the report

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Plan of Park



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Goose Management

The presence of large numbers of wild geese in the centre of York creates a number of operational and safety problems, these include large amounts of droppings in paved areas, parks and gardens making these sites unwelcoming and usable; damage to vegetation through grazing, intimidation of children and animals.

There are two main species of geese within the York – Greylag and Canada. There are a small number of Barnacle geese to be found at the University, and very occasionally elsewhere, and a resident population of domestic farm geese to be found, in the main, at Castle Mills.

Sites

Geese can usually be found at Rowntree Park, in and along the River Ouse between Scarborough Bridge and Rowntree Park (including War Memorial Gardens, Kings Staith, Tower Gardens and Eye of York), River Foss between Yearsley Bridge and Foss Basin, Hull Road Park, Chapman's Pond, Hogg's Pond, Rawcliffe Lake, University of York campus, Wigginton Pond, other remote ponds and lakes in York.

Council consideration

- Leisure Services Committee 10th October 1996 – reported problems in Rowntree park – agree that signs should be installed asking the public not to feed the geese.
- Leisure Services Committee 11th November 1999 – petition received seeking the removal of the geese from Rowntree Park, report requested on possible measures
- Leisure Services Committee 9th December 1999 – specific report on the management of waterfowl, cull and egg treatment approved subject to licences
- Leisure Services Committee 16th March 2000 – reported on counter petition

The Law

The geese, like all wild birds in Britain, are protected under the EC Wild Birds Directive implemented in Great Britain through the Wildlife and Countryside Act (1981) as amended. This Act makes it an offence to capture, kill or injure birds, or to damage or take their nests or eggs. There are exceptions, the most important of which relate to the open (hunting) season (between September 1st and January 31st) and to actions licensed under Section 16 of the Act.

Licences

Following the recommendation of the LSC a licence is sought annually to treat the eggs of birds at City Council owned sites. The LSC in 1999 also asked for a cull which was licensed but not carried out. Since 2005 a specific annual licence is now only required for Greylag geese

Eggs treated per year

Year	Greylag	Canada	Total
2000		26	26
2001			88
2002	18	47	65
2003			0
2004	15	79	94
2005	49	134	183
2006	54	61	115
2007	37	171	206
2008	30	164	196

Notes on above

2001 - data not recorded by species

2003 - licence application missed due to change in process

Numbers went up in 2005 due to the inclusion of more nesting sites.

Alternative non lethal methods

At various times fencing of nest sites, visual and acoustic scares, dead decoys, sheep dogs, chemical repellents, relocation, lion dung, increased sweeping, increased shrub and tree planting have all been looked at. One measure that was introduced (with limited effect) has been to fence the islands within Rowntree Park (in 2001); the geese have on occasions still nested there.

Monitoring

Numbers appear to be static with approximately 250 geese in the city centre, with possibly a similar number in more suburban / rural locations. Sample data -

31st May 2007 City Centre locations 109 Greylag adults and 31 young
 77 Canada adults and 30 young

Local members of the Royal Ornithological Society have undertaken a bird-ringing programme in York including geese numbers. Various reports are available. Central Science Laboratory have also studied geese movements in the Greater York area

A small but regular number of complaints are received at the office each year about geese as well as letters appearing in the YEP. The Green Flag judges often comment the problems caused by geese in Rowntree Park as one of the few negative aspects of the park.

Background information

www.defra.gov.uk/wildlife-countryside/vertebrates/leaflets.htm



Meeting of the Executive Member for Leisure and Culture and Social Inclusion and Advisory Panel

2 December 2008

Report of the Assistant Director (Lifelong Learning and Culture)

**YORK MUSEUMS TRUST PARTNERSHIP DELIVERY PLAN:
PERFORMANCE UPDATE****Summary**

1. This report updates members on the progress of the York Museums Trust (YMT) towards meeting the targets agreed in the Partnership Delivery Plan.

Background

2. The Partnership Delivery Plan (PDP) approved by members in December 2007 outlines the key targets and objectives which the Council requires YMT to work towards over the next five years. Members have asked for regular updates on progress. Reports are brought to EMAP at the half-year point and also in May, to report on full year performance. This report covers the period April 2008 to September 2008.
3. The update report is set out in Annex 1.

Headline Achievements

4. The newly refurbished Hospitium is a great success as a venue for weddings and conferences, providing a useful revenue stream to be fed into other capital projects. The YMT Enterprise Board advises on all business activities. The Board includes retail experts and the Trust benefits from their advice.
5. The number of visitors is up at the Castle Museum as a result of The Sixties exhibition which has been a real success. As well as The Sixties, there have been a number of other excellent exhibitions:
 - Round the World in Eighty Pots at the Yorkshire Museum
 - Stubbs and Whistlejacket in York at the Art Gallery
 - The author Tracey Chevalier curating A Thousand Words at the Art Gallery
 - The Grand Tour in York – an innovative project in with the National Gallery which sited art across the city

6. Work with schools has continued through the Renaissance in the Regions addressing the needs of the National Curriculum. Learning spaces have been developed offering a range of possibilities from cooking through art to science.
7. A new leaflet details the adult learning opportunities.
8. All sites have achieved the Visitor Quality Assured Standard and Mori polls show a very high rate of visitor satisfaction.

Consultation

9. This report is for information and there is no consultation to consider.

Options

10. This report is for information and there are no options to consider.

Corporate Objectives

11. YMT's business plan contributes to a number of corporate objectives including developing opportunities for residents and visitors to experience York as a vibrant and eventful city, improving opportunities for learning, and in strengthening York's economy through investment in the tourism infrastructure. Reinvestment in the museums is an identified priority within the sub-regional investment plan.

Implications

12. **Finance:** The Council makes an annual grant to YMT which in 2008/9 is £1,516,850. The grant is uplifted for inflation each year. The current financial arrangements have been agreed to 2013.
13. The report has no Human Resources, Equalities, Legal, Crime and Disorder, Information Technology, or other implications.

Risk Management

14. This report is for information and there are no risks to consider.

Recommendations

15. The Executive Member is asked to note and comment upon the performance of the York Museums Trust.

Reason: To fulfil the Council's role under the Partnership Delivery Plan

Annex

York Museums Trust Performance Report

Contact Details

Authors:

Fiona Williams
Head of Libraries and Heritage
Tel No.3371

Janet Barnes
Chief Executive
York Museums Trust

Chief Officer Responsible for the report:

Pete Dwyer
Director of Learning, Culture and
Children's Services

**Report
Approved**



Date 14.11.08.

Wards Affected: List wards or tick box to indicate all

All

For further information please contact the author of the report

Background Papers:

Museums Trust: Partnership Delivery Plan 12 December 2002

Establishment Of The Museums Trust: Report to the Executive of 26 July 2002

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York Museums Trust Performance Report: April 2008 – September 2008

Analysis of Performance

1. The Partnership Delivery Plan (PDP) sets out a number of key targets relating to the Council's core objectives. The following paragraphs summarise the progress towards the 7 major targets outlined in the PDP.
 - a) Stabilising visitor figures
2. Visitor numbers are generally holding up well across the Trust's sites. York Castle Museum has performed particularly well since the opening of **The SIXTIES** gallery in March. Visitor numbers for the seven months March to September 2008 are up by 8% compared with the same period in 2007.
3. Detailed figures are given at the end of the report for the six months April to September. Visitor numbers for the Trust as a whole appear to have dropped by 3%, however the comparison is distorted by the fact that Easter fell in March this year, in reality numbers are slightly up. And, of course, this does not count the many thousands of visitors who have enjoyed The Grand Tour in York this summer.
 - b) Delivering new income streams
4. YMT has generated additional funds from a variety of sources. Details of all the fundraising applications made during the reporting period are attached. However YMT were very pleased to be granted £200,000 from the DCMS/Wolfson Fund towards the Yorkshire Museum £2 million project which is due to start in November 2009 and reopen on Yorkshire Day in 2010. Further applications will be made to trusts and foundations to close the £800,000 shortfall.
5. **Conferencing and Venue hire** is an important part of our sustainability. Minimal in 2002/03, the turnover in 2006/07 was more than £85k, yielding a profit of more than £20k after all costs. The newly refurbished Hospitium has been a great success both in terms of the refurbishment and the business that has been generated in conferences and weddings. In the future this income stream will help fund capital projects in the Museum Gardens, Yorkshire Museum and York Art Gallery and the Castle Museum and will be ploughed back to improve the services we offer to the public.
6. **YMT Enterprises Board** has met regularly to advise and plan the business activities of YMT. The Board has advised in the setting up of the Hospitium as a centre for conferences and weddings. The Board includes three retail experts and is currently advising on improving the Trust's retail provision.

Retail business was not performing well over the last year, showing a small loss overall. We have relocated the shop to 'wrap around' the cafe at York Art Gallery resulting in only one staff dealing with both the sales and welcoming visitors. We have focussed the merchandising on the exhibitions and displays.

7. **Renaissance in the Regions** is an increasingly important income stream from Central Government, which is a national scheme involving all nine regions in England. Currently there is a review of the scheme and we are waiting for the Museums, Libraries and Archives Council to send us guidelines for our business planning for 2009-2011 funding. MLA have asked HUB's to submit a outline plan by December 2008 for the following two years on 70% of the current budget with the implication that the review will inform the guidelines for the remaining 30%. The HUB funding is currently underpinning our Lifelong Learning and Collections Care initiatives amongst other projects including the now growing Volunteers scheme. It has become an increasingly major part of our income stream. During 2006/07 the funding from Renaissance was £229,000; in 2007/8 it totalled £606,200 and this year it will be at least £568,000.

c) New exhibitions and interpretative service

8. In April **York Art Gallery** reopened the South Gallery with a display of the permanent collection and an exhibition of ***Round the World in 80 Pots*** drawn from the extensive ceramic collection. The refurbished South Gallery now has the Victorian roofing structure exposed and the walls are now painted a dark colour which is very dramatic and shows of the early religious works particularly well. The response from the visitors has been very positive.
9. We also launched at the same time an important exhibition in the Main Gallery ***Stubbs and Whistlejacket in York***. The exhibition told the story of the young Stubbs in York and the famous horse Whistlejacket who won at York racecourse as well as the story of the racecourse itself. We worked closely with York Racecourse on loans from their collection, events for their members and the racing press at York Art Gallery and press coverage which resulted in Channel 4 covering the exhibition in the Saturday morning racing programme. The centre piece of the exhibition was the famous Whistlejacket that we had borrowed from the National Gallery with further loans including from Lord Halifax and The Royal Academy. The exhibition attracted over 60,000 visitors.
10. York Art Gallery also launched the very first writer in residence with Tracy Chevalier who is famous for her novel *The Girl with a Pearl Earring*. Tracy Chevalier has been generous with her time and expertise holding workshops with staff to encourage their understanding of creative writing, launching a short story competition and giving public readings in the gallery. Tracy has also worked with the curatorial team to select works for the

exhibition ***A Thousand Words*** which opened in September. This exhibition has a very innovative approach as it encourages the visitor to write about what they imagine could have lead up to the picture and what follows after. Visitors have responded energetically to this invitation.

11. In the Little Gallery we have shown the new acquisitions of portrait drawings by ***John Sell Cotman*** and ***Crying with Laughter*** which was an exhibition on satirical prints and pots from the collection. ***The Grand Tour in York*** is an innovative project that has resulted in a huge amount of press interest. It is a project that was initiated by the National Gallery in London and was first seen in Soho in 2007. The 45 replicas were printed by a Leeds based printer with whom we have been working to present ***The Grand Tour in York*** over the summer. Placed around the city this outdoor exhibition has been well received by residents and visitors to the city.
12. The costs were covered by Yorkshire Forward, City of York Council, York Museums Trust and Visit York. Four pictures from the York Art Gallery collection were added to the exhibition. Trails downloadable from the website were available and on the weekend of 26 – 28 September free tours were organised to celebrate Open Weekend of the Cultural Olympiad which was a national event comprising 500 events across the country.
13. The dedicated ***The Grand Tour in York*** website has had more than 10,000 visitors to date and there have been 249 photos uploaded to the flickr photo pool.
14. **York St Mary's** continued with ***A Memory of Place*** by Keiko Mukaide. The *Wish Tree* is a new element in the installation and visitors have engaged with this by writing messages and tying them onto the branches. This work will close on 2 November and we are currently working with Matt Collings and Emma Biggs on a new installation for 2009. This is only possible with Arts Council funding.
15. **Castle Museum** has had a good summer and the new exhibition on ***The SIXTIES*** has proved popular. In order to promote the exhibition we have experimented with TV adverts which have boosted attendances sufficiently to more than cover costs. **Kirkgate** remains the best known exhibit at the Castle and we invested in actors in the street during August to enhance the visitors experience with a variety of characters such as a recruiting sergeant and a washer-woman.
16. The three new **Studios** – Military, Kitchen and Costume and Textiles have proved to be very effective in engaging visitors in the collections and displays. Ice Cream making was particularly popular. We have a programme of activities across all three where there will be at least one operational at any one time and at holiday periods we will have all operating. This is possible because the guiding staff take an active part in

the interpretation of the collections and are supported by volunteers. This is a huge cultural change at the Castle Museum as it involves front of house staff in engaging with visitors rather than being exclusively concerned with security.

17. Another initiative which has been completed was the expansion and clearing up of the Exercise Yard at the Castle Museum. We have moved the fence creating a large open space in the yard and allowing access to the castle's tower. We are now considering how we interpret and programme the space for the future.
18. **Yorkshire Museum** continued with ***Fingerprints of Time*** as its main offer, and continued the process of refreshing the permanent collections in the rest of the displays including a display on ***Aliens***.

d) Create an education strategy

19. The Lifelong Learning Team are now delivering a comprehensive service to an increasing number of schoolchildren and have published a programme of school sessions which address the needs of the National Curriculum. The team also organises informal activities for the general public and to visitors across the three main sites during the holiday periods. It is YMT policy to have special events at half terms and summer holidays to attract residents and visitors to the museums.
20. The following York Schools, Nurseries, Colleges & Universities have visited York Museums Trust between April-September 2008:

Acomb Primary School	Elvington Primary School
Archbishop Holgate School	Fishergate Primary School (4 visits over April-Sept)
Badger Hill Primary School	Haxby Primary School
Bootham Junior School (3 visits over April-Sept)	Haxby Road Primary
Burton Green Primary School	Home 2 Home Nursery
Carr Infant School	Hob Moor Primary School
Clifton Green Primary School	Huntington Secondary School (3 visits over April-Sept)
Clifton Pre School	Jack in the Box Nursery
Clifton Rawcliffe Primary School	Joseph Rowntree School (2 visits over April-Sept)
Derwent Infant School	

Millthorpe High School	Bright Beginnings Nursery
Naburn Primary School	Clifton Children's Centre
Osballdwick Primary School	Ducklings Nursery
Poppleton Ousebank Primary School (3 visits over April-Sept)	Out of School Club for Acomb & St Pauls Primary School
Rufforth Primary School	York College Day Nursery
Scarcroft Primary School	English in York
St Aelreds Primary School	Melton College
St Barnanbas' Primary School	University of York St John
St Georges RC Primary School	University of York
St Peters School	University of York Department - History of Art Department
Tang Hall Primary School (4 visits over April-Sept)	University of York Department - Theology & Religious Department
The Cathedral Choir School	University of York Department - Language Centre
Wheldrake Primary School	
Yearsley Grove School	York College
York Steiner School	York Tutors

21. YMT has dedicated learning spaces at each of the three main venues funded through Renaissance. Each of the learning spaces has its own special qualities and resources that are suitable for the varied programme that we offer to schools. The Lab is the e-learning space in the Yorkshire Museum which is fully equipped with new technology including white board, computers, digital cameras, sound recorders and microscopes. It is proving very popular and is an effective way to promote science learning and develop our outreach and e-learning offers, in particular the learning journeys on the Hub website www.mylearning.org.
22. Science activities have continued to develop with a second year of **Wild Wednesdays** which attracted a great number of people in the Museum Gardens. Astronomy events included Observatory open evenings, sun observing and talks were organised. The Observatory is now regularly open courtesy of our Volunteers on Thursdays and Saturdays.

23. The Studio at York Art Gallery offers opportunities for practical work relating to the National Curriculum whilst the Victorian Schoolroom at the Castle Museum offers a chance to experience Victorian teaching techniques. We consult with teachers regularly as to their requirements and we work with a growing number of organisations on projects. Some of these are as follows: NYBEP, York St John University, Young Archaeology Club, Theatre Royal, City Archives to name a few.

e) Increase use and involvement by residents

24. **Development Board** is a new venture for YMT and over the summer we have been planning to launch it with Bob Scrase, a YMT trustee taking the lead. The aims and objectives of this new Board will be to invite local people to help raise funding within the city and region for YMT projects, including the Yorkshire Museum project. Over the next 6 months the Development Board will plan its activities for the coming year. We have 23 people who have expressed interest in joining the Board.
25. York Art Gallery is central to our developing relationships with local communities. The **Territories** project is a community involvement project seeking to work with hard to reach groups. This is an audience development project and is in its fourth year of funding from the Arts Council Yorkshire. We work with diverse groups of local people including: the Salvation Army, Traveller Education, NHS Trust, Castlegate for Young People, Songbox, York Blind and Partially Sighted, Henshaws Art and Craft Centre, Young Childrens Centres. Work produced during the **Territories** sessions have been on display at the York Carers centre opening Day, Castlegate for Young People and York Schools celebration of Beacon status at the Race Course.
26. **Studio Saturdays** take place in the Studio at York Art Gallery and over the summer have been themed around Stubbs. Specimens from the natural history collections from the Yorkshire Museum formed part of the activities. Summer activities included a **Cavalcade of Horses** which ran for 22 days and involved 434 children and 335 adults all of whom took part on making 30 MDF horses. These were 'raced' in the Museum Gardens on Finale Race Day which attracted over 400 people. The Horses are now on display at Hungate.
27. **Adult Learning** is a new initiative for YMT and we have pulled together for the first time all adult learning events across all the sites.
28. We have 82 active **Volunteers** across all sites. The Castle Studios have been very busy over the summer and they were supported by 12 volunteers who delivered 64 sessions during August alone. The Observatory has opened its door to 1,160 visitors on a total of 18 occasions over a 3 month period and the YPS volunteers have done a great job in sorting out the Yorkshire Museum library. Other volunteer projects have been cataloguing

books and journals in the York Art Gallery, helping with holiday activities, Wild Wednesdays and Portable Antiquities Scheme. We also hosted the Trident scheme with Canon Lee School and other placements from York College and University of Trier.

29. YMT has taken the lead on a city wide initiative called the **History of York**. This is an exciting project that has led to the launching of a new website. See www.historyofyork.org.uk.
30. YMT invited experts and enthusiasts across the city to form an Expert Panel who have advised on the content of the website to inform and guide visitors and residents to a better understanding of the history of the city. It was launched in March and has continued to develop with the help of the numerous partners. These are: Bar Convent, Barley Hall, British Waterways, Centre for Lifelong Learning, City Archaeology, City Archives, CORE, DIG, English Heritage, Fairfax House, Goddards House and Garden, IPUP- University of York, Jorvik, Local History Library, Mansion House, Merchant Adventurers, NRM, National Trust, York Minster, York St John University, Yorkshire Film Archive, Yorwalk Ltd.

f) Achieve high visitor satisfaction

31. **Visitor Quality Assured Standard** is a national scheme undertaken by independent inspectors. All sites reached the VQAS standard. There were a number of issues to be addressed which included cleanliness on the external approach (geese droppings outside the Castle Museum), ensuring a consistent quality of visitor reception and attention to some presentation details.
32. We also took part in a Mori market research project Mori polls at York Castle Museum in April and June 2008 which showed that 99% of visitors were either fairly satisfied (20%) or very satisfied (79%) with their overall visit. Similar polls at York Art Gallery showed 89% very or fairly satisfied (compared with 82% in January and 90% in October 2007).

g) Ensure the cataloguing of the collection

33. Statistics for progress on retrospective documentation are included Part 3 of this Annex.
34. We are preparing to migrate our Collections Management data to the most recent version of Adlib which will give greater functionality and reliability. The current version was purchased prior to 2000 so is well out of date. We have changed our reporting on data to reflect changes in the strategies different teams are applying to retrospective documentation and the increased emphasis all teams are now placing on improving data management overall, as part of preparation for upgrading to the current version of Adlib.

The following is a detailed account of progress over the 6 months April to September as YMT.

Archaeology team

35. 249 records for objects in the Roman gallery entered onto Adlib
4019 records on Adlib edited and cleaned by tidying up terminology and eliminating inconsistencies.

Art team

36. **Fine art** – 138 records entered onto Adlib for works on paper from the Tillotson Hyde collection.
37. **Decorative arts** – 107 ceramic records updated where objects have moved from the Yorkshire Museum to the Birch Park store, plus editing work to remove inconsistencies in potter's names and addresses. 480 ceramic records from the Yorkshire Museum have been added to Adlib, plus 113 records for Ismay pots and 271 records for Ismay archives.

Science team

38. 97 records added to Adlib, mostly osteology and some entomology.
We still lack a Curator of Geology so this team is one person down; the assistant curators of biology and geology are working on checking the 17,000 records which were imported into Adlib from an access database. This transfer was not wholly successful so every record has to be checked and corrected manually if need be. 2548 records were checked and corrected this period. The assistant curator of biology is undertaking an audit of taxidermy/skeletons at Birch Park and has completed 11 Adlib records and 235 manual records (there is currently no Adlib connection on site so she has to create manual records first). The assistant curator for astronomy has completed the retro physical inventory for his collections (telescopes, optical instruments and weights and measures). He is now labelling them and will start reconciling those physical descriptions with provenance data using old registers and card indexes.

Social History team

39. **Social history** – a new Documentation assistant has been appointed to record objects in the craft workshop displays in the Cells at the Castle. In this period she has entered 1849 records onto Adlib and has completed the clog maker's, comb maker's, brushmaker's, blacksmiths', wheelwright's and cutlers' workshops. 12 further records have been entered by the rest of the team making a total of 1861. Curators started checking the old records which were imported into Adlib from the earlier Castle Museum computer system to select those which are so incomplete there is no option but to delete them – some consist only of a record number with no further information. 372 records have been checked and amended.

40. **Costume and textiles** – 43 records added to Adlib for the new 1960s display and Studio activities, with a further 45 manual records created for male accessories. The volunteers have created 224 manual records for female hats and bonnets, and pincushions. Old records which were imported into Adlib from the earlier Castle Museum computer system and which were in a very poor state were checked, then passed to the Registrar for deletion; in this way we will be able to eliminate incorrect terms from the lists.
41. **Military** – 245 records added to Adlib for swords and other equipment, 88 records added to Adlib for bayonets and swords with images added to 39 existing records; these photos were taken by students on a course placement.
42. **Collections Management team**
A new Documentation assistant for collections management was appointed in mid May so we are now a team of four working to clean data ready for the Adlib transfer and also working to put in place defined lists of correct terminology to use once we switch versions. This will prevent incorrect data being created in the new system and will make the records easier to search. Some of the work being done has been prompted by advice from Adlib, to make the way we use and arrange data in a record more compatible with the way the new version is configured.
43. This activity takes different forms – we are linking images which were taken by the DCF cataloguers to the records which they created to finish off that area of work (2073 done this period, for costume and geology), which also involves checking these records have been imported accurately from the laptops where they were originally stored.
The Collections co-ordinator is also correcting the varied format of values in records which refer to purchase or insurance values so that this is consistent and will transfer smoothly – she has done 4622 – and these records are also given the once over.
44. The Documentation assistant has been checking place names for field collection (affecting archaeology, geology and biology records) to make sure that place names are spelt correctly and are correctly identified where there could be ambiguity (e.g. Perth could be in Scotland or Australia, and needs to have a second element to identify which place is meant). She has checked and edited 12,225 records so far, linking images to some.
45. The Registrar has been working with the biology and geology curators to check records to standardise status and taxonomic rank terms used (these are technical classification terms) and also the collection method, field

collection site names and maker names. She has edited and checked 111,882 records for this data.

46. The Registrar has been working on identifying possibly problematic data and setting up projects for other staff in advance of the mapping, as well as doing her own checks. Like the Documentation assistant, she has been working on the field collection data and editing records such as numismatics where we have no direct curatorial expertise. She has edited 23,657 records this period. She has also been working on correcting an indexing problem caused by the unreliable network links to the castle. This gave Adlib problems in saving data and means that we have corrupted terms in some records. The Registrar has so far found and corrected these in 5669 records.

Storage:

47. The MLA security adviser visited the Castle to look particularly at the firearms and military stores. An audit of licensable firearms has been undertaken and is now programmed to take place every 6 months. This has also given us an up to date list of what we have and exactly where it is located for this collection which is crucial for both Accreditation and security reasons.
48. Ceramics have been removed from above the Roman Gallery in the Yorkshire Museum to avoid the risk of rainwater damage. All pieces were photographed before being carefully packed and transported to new shelving at Birch Park Store.
49. Social History collections have been moved out of the Darnborough Street store and the container storage; a new mezzanine and additional shelving has been installed at James Street and additional shelves at Fulford to accommodate the relocated collections. We have taken a lease on a new storage unit to accommodate three Victorian carriages that had been on long term loan since 1977.
50. Several volunteers have assisted with the geology collections repacking all the larger fossil material and labelling it all up while the accession records are being created by curatorial staff. This process has helped to transform the geology store so that we can now get at them and use them. This exercise has also had some additional benefits – seemingly ‘lost’ specimens have been found and split groups have been reunited once again.
51. The Yorkshire Museum in leading the way for the national Portable Antiquities Scheme approach to recording finds at large scale metal detecting rallies, and they have been heartily congratulated by the National Organiser at the British Museum for their successful handling of this controversial subject. They attended two rallies recording over 400 finds

and dealing with nearly a thousand metal detectorists, including at the very controversial site of Thornborough, a highly sensitive Neolithic landscape.

Detailed Visitor Numbers

Visitor Numbers

6 months from April 2008 to September 2008

(excluding conference visitors)

	Actual	Last year	% Change
Castle Museum	155,043	152,105	+2%
York Art Gallery	82,736	88,067	-6%
York St Mary's	23,663	28,803	-18%
Yorkshire Museum	28,170	29,871	-6%
Grand Total	289,612	298,846	-3%

Notes:

No estimates of visitors to The Grand Tour in York have been made.

Easter fell in April in 2007 and in March 2008; Easter generally increases visitor numbers by c.10,000.

Memory of Place at York St Mary's is in its second year.

Financial Stability

52. YMT made a small surplus in 2007-08 and continues to be financially stable, but it has always been recognised that in an increasingly competitive and demanding market it would require further investment funding and capital investment to prosper.
53. 2008/09 is forecast to be a positive year financially – the impact of the **SIXTIES** investment at the Castle Museum is attracting new audiences and so admissions income is likely to remain steady despite the threats on the economy. The investment in the Hospitium facilities will begin to deliver profits during 2008 onwards. The impact of the Enterprises Board will energise our thinking and planning especially in retail.

54. Core funding for 2008-2013 has been agreed at the current level, plus an inflationary uplift.
55. It has not been possible for the Council to commit to any additional investment funding. However, the Council is holding £1.163m of capital funding for YMT (of the original £1.898m). It has previously been agreed between the Council and YMT that these funds would be applied to the Prison Experience at York Castle Museum (£100k) and the remainder to the Yorkshire Museum and Gardens project.

April-September 2008	Castle Museum	Yorkshire Museum	York Art Gallery	Observatory	York St Mary's	Total numbers across all sites
	2008	2008	2008	2008	2008	2008
Visiting children in York school groups (Ages 0-16)						
• Nursery	70	82	49	0	0	201
• Primary	419	619	221	0	0	1,259
• Secondary	181	85	0	0	0	266
• Other	0	0		0	0	0
Total	670	786	270	0	0	1,726
Visiting children in non-York school groups (Ages 0-16)						
• Nursery	100	18	0	0	0	118
• Primary	7,271	1,245	1,163	0	191	9,870
• Secondary	2,043	603	142	0	0	2,788
• Other	0	0	0	0	0	0
Total	9,414	1,866	1,305	0	191	12,776
Student Educational visits HE + FE (Ages 17+)	31	21	22	0	0	74
Students on a general visit HE + FE (Ages 17+)	1,071	130	292	0	140	1,663
Events (Extra activities taking place on site for the general visitor)	4	29	23	31	0	87
Number of visitors to events	33,445	17,338	1,994	2,347	0	55,125
Outreach events	9	13	10	3	0	35
Number users of outreach events	7,494	5,075	243	92	0	12,904
Educational Activities (Workshops)	119	69	35	0	0	223
Informal Learning Groups on site (For example Territories etc...)	0	8	44	0	0	52
Users of informal Learning on site	0	67	409	0	0	476
Number of instances of teachers in contact with museums, excluding visits with school parties	28	18	23	0	0	69

April - September 2008

	Transactions	Objects	Notes
Acquisitions	15	352	Two Medieval stirrups, a collection of flint scrapers and arrowheads were acquired for the archaeology collection. 'A Sketch' (Portrait of George Stubbs) an etching by James Bretherton after Thomas Orde-Powlett, 1773-1775 was donated to York Art Gallery as a result of the Stubbs exhibition. 'Ritual Site' by Brian Graham 2006 was acquired for the Gallery. The History team acquired 45 everyday Chinese objects in partnership with the Chinese community who assisted in the Chinese Reflections exhibition; a soldier's kit used in Basra by a member of the Yorkshire Regiment; and various toys to support the '1960's' exhibition.
Archaeological sites	13	0	Accession numbers for new archaeological works were issued to MAP Archaeological Consultancy, Northern Archaeological Associates, York Archaeological Trust and West Yorkshire Joint Services.
Disposals	0	0	No items were disposed of in this period.
Image Use Requests	88	604	Several requests to photograph or reproduce images of objects in the collection. Neolithic axes in the archaeology collection were photographed for research as were canopic jars from the Art Gallery. A <i>Portrait of Captain Foote</i> by Sir Joshua Reynolds was reproduced in a book of Indian embroidery as was the costume Foote wears in the portrait.
Loans In	17	92	Incoming loans have been made to the Art Gallery for the exhibitions 'Courage', 'Sacrifice' and 'Stubbs and Whistlejacket in York' Numerous loans have been accepted by York Castle Museum for the '1960s' exhibition.
Loans Out	7	12	A Roman altar has been loaned for display in the 'Ancient Worlds' gallery in the new museum at Leeds. An Anglo-Scandinavian cross shaft has been loaned to Le Musee de Cluny, National Museum of the Middle Ages, Paris for an exhibition titled <i>Aux marges de l'Europe, l'art des pays celtes et scandinaves au temps de la christianisation (VII-XIe siecles)</i> . Loans have been made from the Art Gallery to TATE Britain for 'Traders in the Levant: Andrea Soldi and the English Merchants of Aleppo' and the Royal Museum of Cornwall for 'Catching the Light: A Retrospective of Henry Scott Tuke'. 31 pieces of Studio Pottery have been loaned to two venues as part of the Northern Potters Association Celebrates exhibition marking their 30th anniversary; the venues were The Gallery at The University of Central Lancashire and The Exhibition Space at York College. Other loans to museums in Yorkshire include Castle Howard, Craven Museum, Skipton and Cliffe Castle Museum, Keighley.
Conservation	4	13	Four works on paper were mounted for the exhibition 'Crying with Laughter'. Five paintings and one frame have undergone conservation in preparation for inclusion in A Thousand Words.

Fundraising

Application Date	Funding Body	Reason for Application	Site	Amount Applied For (£)	Successful?	Total Awarded (£)
15/02/08	DCMS/Wolfson Foundation	Marvel of Medieval York	YM	200,000	Y	200,000
05/03/08	The Woo Charitable Foundation	Gordon Baldwin Exhibition Catalogue	YAG	Not specified	Y	8,000
04/04/2008	Arts Council England	Strategic Regional Gallery Development	OT	70,000	Y	70,000
29/04/2008	MLA	Setting the Pace	AG	2,000	Y	2000
12/05/2008	The Art Fund	Felicity Aylieff pot	AG	5,000	Y	5,000
20/05/2008	York Racecourse	Donation	AG	1,000	Y	1,000
03/06/2008	Yorkshire Forward	The Grand Tour in York	AG	40,500	Y	40,500
12/06/2008	The Art Fund	Harrogate Viking Hoard	YM	250,000	Y	250,000
06/08/2008	R M Burton Charitable Trust	Harrogate Viking Hoard	YM	not specified	Y	500
06/08/2008	York Common Good Trust	Harrogate Viking Hoard	YM	not specified	Y	500
04/09/2008	George A Moore Foundation	Harrogate Viking Hoard	YM	not specified	Y	1,000
10/09/2008	Paul Mellon Centre for Studies in British Art	William Etty Research	YAG	33,500	Y	33,500
04/09/2008	Hub funding for visual arts	Gallery of Pots	YAG	not specified	Y	25,000
	North Yorkshire Business and Education Partnership	Post 16 event for students interested in careers in museums	All	2,000	Y	2,000
	Partners in Innovation	Space Extravaganza Day	YM	2,500	Y	2,500
05/10/2008	Private Donation	Gallery of Pots	YAG			500
Total awarded Apr 08 – Sep 08						642,500
Total Funding raised from Sep 02 – Sep 08						4,438,563

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Meeting of the Executive Member for Leisure and Culture and Social Inclusion and Advisory Panel

2 December 2008

Report of the Assistant Director (Lifelong Learning and Culture)

YORK THEATRE ROYAL: PERFORMANCE UPDATE**Summary**

1. This report is to inform the Executive Member of the progress and performance of the York Theatre Royal under the current Service Level Agreement (SLA) which runs to March 2012. At the January meeting it was agreed that the Theatre Royal's performance would be reported at 6 monthly intervals to the Executive Member taken at the same time as the report from York Museums Trust and Gallery. This report therefore covers a slightly longer period than 6 months with detailed information in Annex 1 and additional background information on the summer production of The Railway Children is also included in Annex 2.

Background

2. The current 4 year Service Level Agreement (SLA) was signed by partners in April 2008 and provides a process whereby the agreed targets are reported to members at 6 monthly intervals. The specific targets that have been agreed for the theatre are:
 - Total tickets sold (target for 2008 160,00 rising annually to 168,000 in 2012)
 - No. of young people participating in educational activities (target 250 young people weekly in Youth Theatre)
 - Average % audience per show
 - % Audience from post code areas
3. The Theatre also receives funding from the Education budget of £15K to support the Partners in Education and Theatre (PET) scheme. This is included in the performance report from the Theatre (Annex 1) and is cited by the DCFS as excellent practice. Schools have responded positively for inclusion in the PET process this year with 4 primary and 2 secondary joining as partners.

Consultation

4. The report is for information only and there is no consultation to consider.

Options

5. The report is for information only and there are no options to consider.

Analysis

6. In setting out the SLA objectives for through until 2012 the key outcomes supported by the SLA were:
 - To provide a year round programme of high quality work promoting the city regionally, nationally and internationally
 - To ensure that the theatre played a significant role in supporting children and young people to enjoy and achieve in schools and in extended schools settings
 - To support new talent in the creative sector in the region through the programming policy in the Studio theatre
 - To ensure that the theatre was accessible and developed its audiences especially within those sectors of the community that traditionally had low attendance or participation rates
7. The report from York Theatre Royal (Annex 1) sets out how they have addressed these issues in the last 10 months and gives an outline of some of the developments that the Theatre are planning in the coming year.
8. The theatre has had an extensively acclaimed programme receiving three nominations for the TMA Awards. This is reflected in their very healthy box office figures.
9. The Theatre's investment in its education and young people's provision is clearly paying dividends in both youth theatre numbers and waiting lists and proportion of tickets sold to under 26. Their establishment of a Young Actors company is a particularly welcome development and the youth theatre's performances in the York Youth Mysteries and the Illuminating York Festival have been outstandingly good.
10. Work with St John's University and University of York has increased performance opportunities for their Performers, Directors and Choreographers. The New writing strand has had healthy box office returns for new writing with individual pieces receiving regional critical acclaim.
11. The Theatre remains in the top quartile of theatres in achieving the of the broadest social mix of audiences in the country, and the results of the national benchmarking exercise considering Audience development will be tabled at the meeting.
12. The Theatre has been a positive partner in the development of the vision for a Cultural Quarter in the city, taking an active, informative role in the current Scrutiny process.

Corporate Priorities

13. The theatre makes a positive contribution across all five of the Lifelong Learning and Culture outcomes:
- **Making York More Eventful** - More York residents and visitors will enjoy participating in, and taking the lead in cultural events and activities.
 - **Engagement in Learning** – More people will be supported into learning by providing opportunities for everyone.
 - **Being Healthy** – More residents will enjoy the good physical and mental health that comes from increased participation in active lifestyles.
 - **Supporting Stronger Communities** – Local communities will be supported to direct their own cultural activities. Access will be open to all and we will enhance the quality of life of individuals and communities.
 - **Developing a Vibrant Cultural Infrastructure** – Residents will enjoy an increasingly thriving cultural sector and the economic benefits that flow from it.

Implications

14. **Finance:** The 2008/09 budget for the Theatre Royal SLA is £298,200, representing a cash freeze on the payment made to the Theatre in 2007/08.
15. The report has no additional implications relating to:
- Human Resources
 - Equalities
 - Legal
 - Crime and Disorder
 - Information Technology

Risk Management

16. In compliance with the Council's risk management strategy there are no risks associated with the recommendations of this report.

Recommendations

17. The Executive Member is asked to note and comment upon the performance of the York Theatre Royal.

Reason: To fulfil the Council's role under the Service Level Agreement

Contact Details

Authors:

Gill Cooper
Head of Arts and Culture
Ext. 4671

Dan Bates
Chief Executive
York Theatre Royal

Wards Affected:

Chief Officer Responsible for the report:

Charlie Croft
Assistant Director (Lifelong Learning and
Culture)

**Report
Approved**



Date 14.11.08.

All

For further information please contact the author of the report

Background Papers:

Renewal of the Service Level Agreement between City of York Council and the York Theatre Royal - Report to the Executive, 25 March 2008

Annexes

1. Chief Executive's report
2. Railway Children Facts and Figures

YORK THEATRE ROYAL

CHIEF EXECUTIVE'S REPORT TO EMAP December 2008

1 INTRODUCTION

- 1.1 On behalf of the Trustees of York Citizens' Theatre Trust Ltd we are delighted to be able to update Members on the progress that York Theatre Royal has made since the last EMAP Report in January 2008 - and give some headline responses to the last financial year and the work over the Summer on THE RAILWAY CHILDREN and in Museum Gardens.

2 THE PROGRAMME

- 2.1 The year from April 2007 to March 2008 was an exceptional year for the organisation - from acclaimed new plays to work for young audiences, the Theatre has gained a reputation on a national and regional scale for being one of the best repertory producing Theatres in the region.
- 2.2 This has been proven with the Theatre being nominated for three national theatre awards from the TMA including winning the Theatre Managers Award for Achievement in Marketing, and also very recently Best Show for Children and Young People for our co production with Pilot Theatre Company (also based at YTR) and The Unicorn for LOOKING FOR JJ.
- 2.3 A major key to the Theatre's success over the last year has been a strong run of classics and co-productions (A MAN FOR ALL SEASONS, THREE MEN IN A BOAT and currently DEATH OF A SALESMAN), as well as working in partnership with several of the country's leading playwrights and Theatre companies including the first visit to York by the Globe Theatre, and working with John Godber who is currently in rehearsals with I WANT THAT HAIR.
- 2.4 We have continued our strong relationship with resident Pilot Theatre Company, co-producing Anne Cassidy's book LOOKING FOR JJ, which toured nationally and received much acclaim from the national and regional press, and more recently co-producing LORD OF THE FLIES - which tours the UK until Easter 2009.
- 2.5 The development of the Theatre's programming policy in the Studio has seen some of the most critically acclaimed pieces of work being showcased in the region. We have also nurtured a new strand of work

- with students from York St John University and York University both performing in the Studio.
- 2.6 Our annual programme of work is supported by our Christmas production and the staging of the legendary pantomime. Last year, SINBAD THE SAILOR, attracted over 52,000 people. At the time of writing, this year's pantomime, DICK TURPIN, which is Berwick's 30th anniversary production, looks to be an even greater artistic and commercial success.
 - 2.7 Another important aspect of the Theatre's programming has been to stage the very best in dance, touring theatre, music and one-night events into the Main House, including THE 39 STEPS, Peter Hall's UNCLE VANYA, regular visits from Hull Truck, Birmingham Royal Ballet and Phoenix Dance Theatre. The Spring 2008 touring season brought in record breaking numbers of audiences.
 - 2.8 We work very closely with the Amateur Societies in the City offering space in the Main House and Studio by developing good working relationships with as many non professional companies as possible.
 - 2.9 We have continued our work and collaborations out of the theatre this year with the York Youth Mysteries, work in Museum Gardens with MUCH A DO ABOUT NOTHING, and recently on Illuminating York with SECRET SOLSTICE at Piccadilly car park. Obviously the culmination of this development for us has been the work on THE RAILWAY CHILDREN at the National Railway Museum which will be covered later in this report.

3 LEARNING & DEVELOPMENT

PARTNERSHIP IN EDUCATION & THEATRE - PET

- 3.1 As you will know, the PET project is a three way partnership between York Theatre Royal, City of York Council, Arts and Culture and individual schools.
- 3.2 York Theatre Royal employs two Education Associates who carry out the main body of the project work both in the school and at the theatre as appropriate.
- 3.3 The PET Project combines a broad range of the Council's, Theatre's and the Schools' aims and objectives which in summary are to provide creative teaching and learning opportunities across the whole curriculum in both the theatre and school settings.
- 3.4 We work with schools to exploit the role of the Arts in the school improvement agenda, to provide quality and sustained professional

- development opportunities for teachers in the partnership schools (both specialists and non-specialists) in Arts delivery.
- 3.5 We encourage young people, their parents and school staff to attend the theatre as a recreational activity, by offering discounts and regular updates.
- 3.6 This year we are working with six schools -
- Clifton with the Rawcliffe Federation (2nd Year)
 - St. Wilfred's Primary School (2nd Year)
 - Park Grove Primary School
 - Fishergate Primary School
 - Joseph Rowntree School
 - All Saints
- 3.7 CYC contributes £15,000 a year, and each school pays £3,000 to participate in the scheme. Recruitment begins in the Spring for the PET schools, and the choices are made in conjunction with Arts and Culture and YTR.
- 3.8 Our Youth Theatre currently has a membership of 350 young people aged between 5 and 25 years (against a target of 250) who are interested in and committed to making, seeing and performing pieces of theatre.
- 3.9 There are 12 weekly workshop groups which meet for a twelve week term, three times per year between September and July. There are waiting lists for most of the groups, currently outnumbering the existing Membership which is at full capacity.
- 3.10 There is a three tier fee paying system in operation, with discounts for families in receipt of Working Families Tax Credit and Means Tested Benefits.
- 3.11 The Youth Theatre rehearses in the Ballroom at the De Grey Rooms. There are opportunities for public performances in the Studio each term, and every two years in the Main House. In February 2008 the Youth Theatre production in the Main House of Orwell's 1984 attracted 1,977 audience members and as a result we are planning a Main House Youth Theatre show every year - the next being Easter 2009.
- 3.12 The Youth Theatre has a Young People's Forum which meets regularly and represents the views of the members - two of the Forum also sit on the Board of Trustees.
- 3.13 Youth Theatre Trainee
The first Youth Theatre trainee has been selected - Hannah Draper. Hannah is a former member of York Theatre Royal Youth Theatre and

since graduating from university has been working for us as a Youth Theatre Assistant. Hannah is currently Education Officer at Harrogate Theatre. The scheme aims to develop one young person each year towards becoming a Youth Theatre Practitioner. She will shadow each of our existing practitioners for 6 weeks and will have the opportunity to be assistant director on one or more Youth Theatre productions.

3.14 Swamp Circus

We are continuing to pilot a new youth circus group on Friday evenings. The project is a co-production between CYC York Arts Academy, Swamp Circus and York Theatre Royal. This project started in the summer term with limited success due to a low take-up. We are keen to continue with this programme, as this is the only youth circus provision in the City, and hope that take-up will improve over coming months.

3.15 Young Actors Company

The Young Actors Company, a Youth Theatre group for over 18s was piloted last summer as part of the York Youth Mysteries '08, and the recruitment for the new intake happens in November.

4 PERFORMANCE RELATED

4.1 For the last three years we have hosted an Open Day - when over 700 people have come along for a back stage tour, to try on costumes and find out more about the work we do. In January 2008 we participated in Residents First weekend for the first time and were besieged, with over 800 people through our doors on the Sunday afternoon. We plan to do this again in the Spring.

4.2 For all Main House productions we provide a sign language interpreted performance, an audio described performance and a captioned performance.

5 MANAGEMENT CAPABILITY

5.1 The financial management and overall understanding of the organisation has significantly improved over the course of the year.

5.2 As an Investors in People, we have continued the professional development of our staff team by formulating an annual organisational wide training programme. Two staff are currently on part time day releases to local colleges and we offer a host of in house training opportunities, some linked with the Grand Opera House.

- 5.3 Our Board of Trustees continue to strengthen and challenge the organisation, and we have established a Development Group to help drive through the challenges of upgrading and improving the building as detailed in the Cultural Quarter Documents.
- 5.4 We continue to develop links with the City of York and the Arts Industry and all the Management team are involved with networks, Board memberships and outside bodies including locally with PLAY (Performing and Live Arts York), York and North Yorkshire Chamber of Commerce, York St John University, York at Large, Women Without Walls, regionally with Audiences Yorkshire and the Yorkshire Producing Theatres, and nationally with the Theatre Management Association, National Association of Youth Theatres, Arts Marketing Association and the Arts Council.

6 MARKETING AND AUDIENCE DEVELOPMENT

- 6.1 Much of York Theatre Royal's audience lives within the City of York itself:
43% of YTR's bookers live within 15 minutes' drive of the theatre
75% live within 45 minutes' drive
82% live within an hour of the theatre.
- 6.2 Last financial year we sold 163,000 tickets (against the prediction of 131,000), 26,000 of which were to people under 26. We are on target to reach 168,000 tickets sold by 2012.
- 6.3 We sell 45% of our tickets at a concession/discounted rate and for the first six months of the year, we are operating at 71% audience capacity
- 6.4 The new Membership Scheme of York Theatre Royal, launched on Mon 3 Dec 2007 has 485 Members who have purchased 6,000 tickets over the course of the year, with some members coming an average of 12 times a year. We are starting the renewal process in December.
- 6.5 We are participating in a National Benchmarking Scheme run by ADUK (the National Audience Development Organisation). The purpose of this project is to :
- measure performance on a national scale
 - evaluate campaigns
 - discuss issues with similar types of organisations
 - gather evidence for both internal and external advocacy/pr work
 - use the knowledge to inform future marketing and business planning
 - networking with peer organisations

The results of this study will hopefully be tabled at the meeting in December.

We also participate in the Audiences Yorkshire BIG Picture Benchmarking and the report on the 2007/08 year is due out in August 2009.

- 6.6 We continue to develop our local audience through Stage Partners - a corporate sponsorship programme which enables local businesses to bring large numbers of their staff and clients, who might otherwise not consider themselves theatre-goers, to a variety of productions every year.

7 SITE SPECIFIC WORK

YTR has been keen to develop its staff team's experience in working on site specific piece of work and to develop an audience for this work - this is providing a popular stand of our work, and has led to the development of THE RAILWAY CHILDREN this summer at the NRM.

7.1 Museum Gardens

For the last two years YTR have hosted two Shakespeare productions in Museum Gardens with the Lord Chamberlains Men. In 2007 ROMEO AND JULIET and in 2008 MUCH A DO ABOUT NOTHING.

In 2008, there was an increase of 47% selling 959 tickets for the three performances.

7.2 Illuminating York

In 2007 YTR (as part of the Illuminate team) co produced KEYS TO THE KINGDOM in Museum Gardens performing to 715 people

This year we presented SECRET SOLSTICE at Piccadilly multi-storey car park (the venue had to change from the Minster) and gave 7 performances to 461 people.

7.3 The Railway Children

An informal partnership with YTR and the National Railway Museum created the show, starring a real train, at the National Railway Museum from 18th July to 23rd August 2008.

This was the first time YTR had undertaken a site specific piece of work to this scale, and we are currently undertaking a full evaluation of the project. The production was a huge success in terms of tickets sold, the spread across the UK and the profile for YTR, the NRM and for the City. However the set up costs were significant, and did not fully recoup the costs.

A Key facts document is included in Annex 2.

8 FINANCE

- 8.1 We have significantly reduced deficits over the last three years, and ended the financial year 2007/08 with a planned and much needed small operating surplus of £81,834. It was confirmed by the Theatre's auditors that this was the best results since 1996.
- 8.2 The surplus arose from improved sales across all areas of the business including the box office, Café, Bar and conferences and also by reducing expenditure in some areas.
- 8.3 We are entering difficult trading periods in the uncertain financial climate and are adapting our plans for the Spring/Summer Season and beyond to respond to market conditions.
- 8.4 However we have currently sold 110,000 tickets out of our planned target of 150,000 for this financial year.

9 THE FUTURE

- 9.1 We remain committed to the development of our buildings and spaces - allowing money in our budgets for repairs and maintenance of the current building, and to pursue our plans to develop the Colonnade and the De Grey Rooms linkage.
- 9.2 We are exploring the possibility of taking over the lease of the ground floor of the De Grey Rooms when the VIC moves out in March 2009 although this is a further financial cost.
- 9.3 We continue to contribute to the idea of a CULTURAL QUARTER for the city, and have deliberately programmed events now in Museum Gardens, working closely with York Museum Trust and with the NRM.

10 SUMMARY

- 10.1 We remain a very open and accessible organisation, offering opportunities for audiences to see high quality work that will enthral, challenge and excite.
- 10.2 We are naturally cautious in the current financial climate on what the future holds for us, in terms of audience numbers, availability of cash to spend etc.

- 10.3 We continue to develop links with the City of York and the Arts Industry and all the Management team are involved with networks, Board memberships and outside bodies.
- 10.4 We want to ensure that York Theatre Royal continues to grow and develop, and remains an open, accessible and fit for purpose building and organisation, feeding the life of the City and our community.

Daniel Bates
Chief Executive
November 2008

ANNEX 2

THE RAILWAY CHILDREN

SUMMER 2008

Key Facts

1. **55 performances** playing at 84% Capacity – last 26 performances playing at 100% capacity.
2. **24,000 tickets sold** – average number of tickets per booking = 3.8 tickets (ie a family group).
3. Over **£1.7M of press coverage** was created, huge critical acclaim across the UK

4. Tickets sold

- 32% Family tickets
- 24% Standard tickets
- 19% Over 60's
- 18% under 26's
- 1% Theatre Royal Membership

5. Transactions

6186 transactions sold 24,000 tickets

3545 transactions were **new bookers** to YTR database

6. Size of Groups

- 1,800 tickets were sold in groups of 1
- 5,000 tickets were sold in groups of 2
- 4,000 tickets were sold in groups of 3
- 6,200 tickets were sold on groups of 4
- 6,000 tickets were sold in groups of 5 to 9 tickets
- 800 tickets were sold in groups to 10 to 49
- 200 tickets were sold in groups of 5+

7. Repeat Bookers

228 people booked twice
51 people booked 3 times
24 people booked 4 times
1 person booked 5+ times

8. How People Booked

41% of tickets booked online

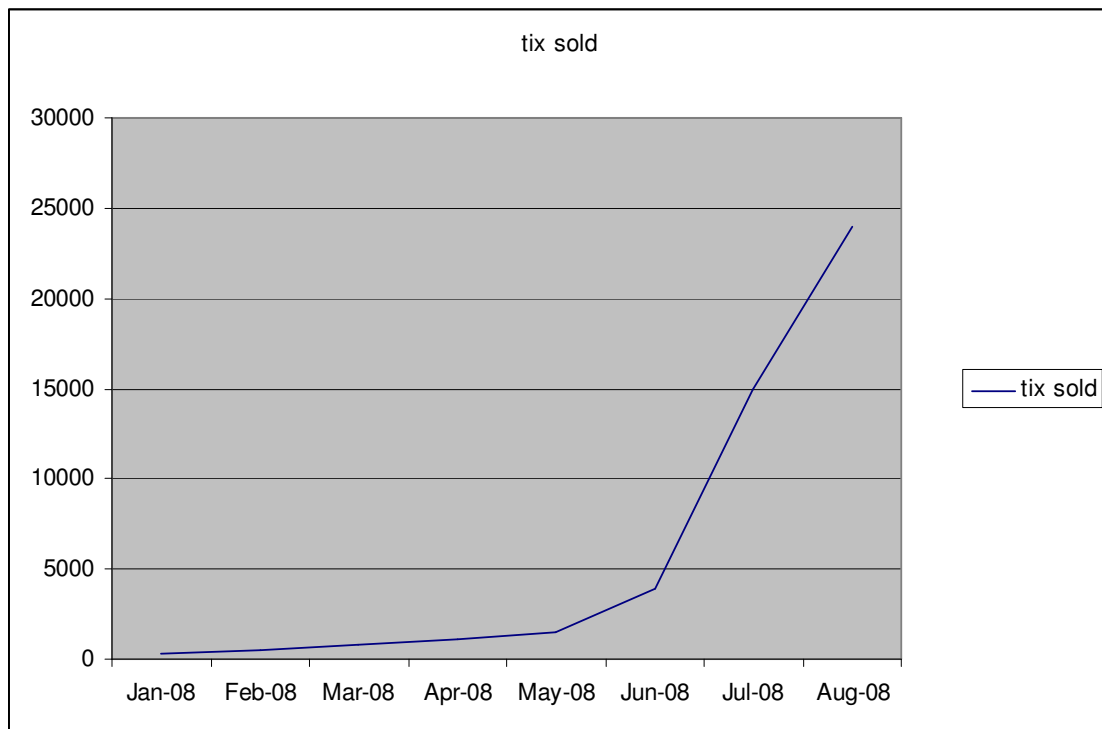
Busiest days of sales – Monday
Lowest sales day - Sunday

Approx 1,800 tickets sold at the NRM – most people picking up prepaid tickets, or paying for reservations.

9. Busiest Performance Day

1 st	Friday
2 nd	Saturday
3 rd	Thursday
4 th	Wednesday
5 th	Tuesday
6 th	Sunday
7 th	Monday (only one performance)

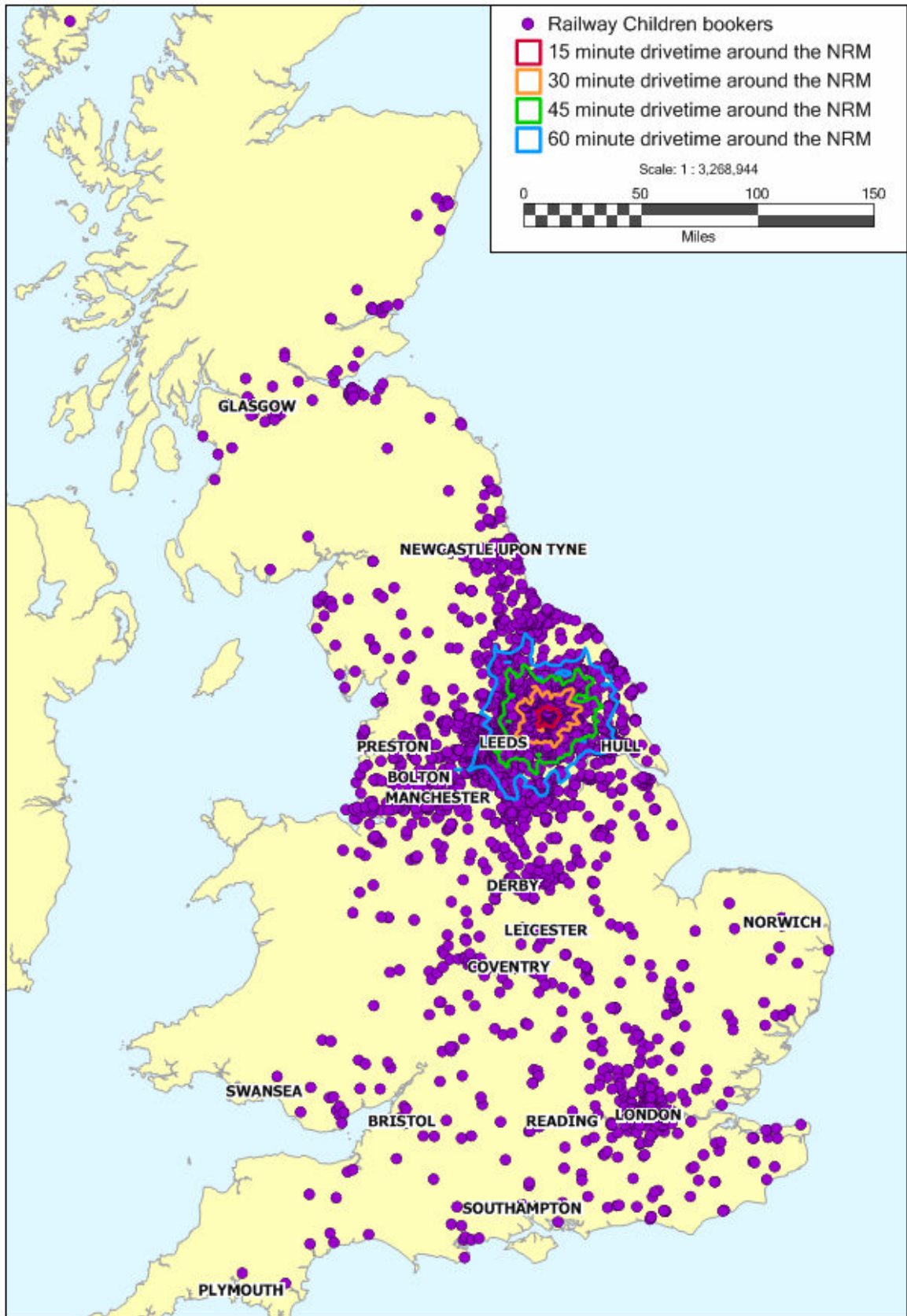
10. Sales Tracking



12

The Distribution of bookers for The Railway Children at the National Railway Museum

Please note that 1200 postcodes were not recognised – ie from outside the UK.





Meeting of the Executive Member for Leisure, Culture and Social Inclusion and Advisory Panel

2 December 2008

Report of the Director of Learning, Culture and Children's Services

**Service Plan Performance Monitoring: 2nd Quarter 2008/9
Leisure and Culture**

Summary

1. This report analyses performance by reference to the service plan, the budget, and the performance indicators for all of the services managed by the Lifelong Learning and Culture service arm.

Background

2. Members will recall that this year, for the first time, the respective Executive Members for Leisure, Culture and Social Inclusion, and for Children's Services approved a single, integrated service plan covering the Lifelong Learning and Culture service arm (in place of individual plans for each service unit). This paper reports on progress against the actions listed in the plan, records variations from the budget, and comments on performance against the Performance Indicators for which information has become available during the reporting period. These are attached as an annex to the covering report. We have also reverted to quarterly reporting rather than reporting as previously on 3 monitoring periods each year.

Analysis

3. The main issues under each of the five outcome areas of the plan are as follows:

Making York More Eventful:

4. This area is principally concerned with:
 - Enhancing the perception of York as a vibrant cosmopolitan city
 - Increasing participation in activities, events and festivals by tackling the barriers to taking part
 - Increasing people's enjoyment of living in York by using the programme of activities, events and festivals
 - Ensuring that our physical and organisational infrastructure is fit for purpose to support diverse activities, events and festivals

5. There has been a high level of successful events activity including Festival of the Rivers, Illuminate and the Lido project.

Engagement in Learning:

6. This area is principally concerned with:
 - Providing more engagement activities that draw people into learning
 - Developing more opportunities for formal and informal learning
 - Providing more opportunities for disadvantaged children and adults to improve their literacy, numeracy and ICT skills
7. We made excellent progress with the “whole organisation” approach to skills for life and were able to meet the lower level of the LPSA2 target for adults attaining a level 2 qualification in literacy or numeracy. Following the piloting of a scheme within the service arm the approach will be rolled out more widely.
8. The Library Service has returned excellent performance data over the summer with significant increases in the number of new users.

Being Healthy:

9. This area is principally concerned with:
 - Increasing the range of, and access to, high quality opportunities that encourage a culture of participation in healthy lifestyles
 - Increasing participation by better coordination of our provision
 - Building the capacity of the city’s voluntary sector to enhance activity and sports facility provision
 - Making our own activity places and spaces more fit for purpose
 - Providing sources of information to promote participation in active and healthy lifestyle
10. Following agreement to provide free swimming for the over 60s confirmation of the necessary funding has now been received to enable us to offer free swimming also to the under 16s.

Supporting Stronger Communities:

11. This area is principally concerned with:
 - Increasing our knowledge and awareness of community needs and improve our ability to work with communities
 - More effective support to enable people to organise things for themselves
 - Making it easier for people to get involved in cultural activities and more people take part in community life
 - Improving public places and spaces so more people use them more often
12. Work has continued to improve individual sites. A report on Rowntree Park is included elsewhere on this agenda.

Developing a Vibrant Cultural Infrastructure:

13. This area is principally concerned with:
 - Improving the leadership we provide in Learning and Culture through prioritising the partnerships we work with
 - Creating a description of a vibrant cultural infrastructure for York which brings to life the strategic vision of Y@L
 - Provocatively marketing cultural opportunities using innovative, creative methods employing the latest digital technology
14. The Yortime user figures continue to be below target. However, we have now recruited to the vacant post and we have been successful in an It bid to revitalise the site.

Consultation

15. Not applicable.

Corporate Priorities

16. The service plan links with the corporate priorities under each of the following headings:
 - **Making York More Eventful** - More York residents and visitors will enjoy participating in, and taking the lead in cultural events and activities.
 - **Engagement in Learning** – More people will be supported into learning by providing opportunities for everyone to be part of a creative learning community, particularly focusing on the most disadvantaged.
 - **Being Healthy** – More residents will enjoy the good physical and mental health that comes from increased participation in active lifestyles.
 - **Supporting Stronger Communities** – Local communities will be supported to direct their own cultural activities and to take ownership of well maintained public spaces. Access will be open to all and we will enhance the quality of life of individuals and communities.
 - **Developing a Vibrant Cultural Infrastructure** – Residents will enjoy an increasingly thriving cultural sector and the economic benefits that flow from it.

Financial Implications

17. Based on the actuals to date and other information on future expenditure plans and income generation, an assessment has been made by budget managers of the likely net outturn for each service plan and cost centre. At this stage in the year there is no reason to suggest that most budgets will not come in at or about the level of the current approved budget. There are though a number of exceptions to this and these variations are summarised in the Annex with full details provided in the budget section of each service plan profile.
18. The original net budget for Leisure, Culture & Social Inclusion for 2008/09 was set at £8,541k. Since then there have been a number of changes made (the annex provides details) resulting in a latest approved net budget of £8,680k. In

total the projected net outturn for 2008/09 is £8,727k, leaving a projected net overspend of £47k or 0.5% (0.2% of gross budgets).

19. The individual service plan financial monitoring sheets in the Annex show that a number of services are initially projecting overspends for 2008/09. For Parks & Open Spaces (+£67k) the service manager has proposed action that should bring the service budget back into line by the end of the financial year. For Libraries & Heritage significant deficits in core budgets have been offset by additional one-off income raised from book sales and this is discussed in more detail below. Unfortunately, for Sports & Active Leisure the scale of the problem (+£77k), and the nature of the service, means that the service itself has not yet been able to identify savings to contain the projected overspend.
20. Officers will continue to work to identify further savings to bridge the remaining £47k budget gap before the end of the financial year, including reviewing savings options that are being developed as part of the 2009/10 budget process to see if any could be implemented prior to 1 April 2009.

Library Service Income / Central Library Refurbishment Project

21. As previously reported to Members a number of valuable obsolete stock items have been sold at auction and raised £95k. The intention is to use this income to support the first phase of redeveloping the central library into a library learning centre. However, at this stage of the year there is projected to be a significant (£73k) shortfall against the core library income budgets. Furthermore, the overall library service budget (excluding the £95k from book sales) is projecting a deficit of £55k and the whole Leisure, Culture & Social Inclusion portfolio is projecting a deficit of £142k (again excluding the £95k from book sales).
22. As it is the duty of the director and executive member to ensure expenditure is contained within budget for the year, these projections suggest that there could be very little scope to contribute to the refurbishment project in 2008/09. However, in setting the overall council budget for 2008/09 a sum of £44k was set-aside in the Corporate Contingency budget against a possible shortfall in library income. The Executive Member is now asked to consider whether a request should be made to the Executive to seek release of that contingency and allow it to be used to contribute towards the refurbishment project.

Other Implications

23. The report has no Human Resources, Equalities, Legal, Crime and Disorder, Information Technology, or Property implications.

Risk Management

24. All of the original service plans include a section on risk management. Performance and monitoring sessions within the directorate update those risks in the light of experience.

Recommendations

25. The Executive Member is recommended to:

- note the performance of services within the directorate funded through the Leisure and Culture budget
- consider whether a request should be made to the Executive to seek release of the £44k library income contingency provision

Reason: To monitor and review performance in his portfolio area.

Contact Details

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Specialist Implications Officer(s)

Financial Implications.
Richard Hartle
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Chief Officer Responsible for the report:

Charlie Croft
Assistant Director (Lifelong Learning and Culture)
Tel No: 553371

**Report
Approved**



Date 17 November 2008

Wards Affected: List wards or tick box to indicate all

All Y

For further information please contact the author of the report

Annex

Summary service plan budget position and monitoring report

Background Papers:

Learning Culture and Children's Services Service Plans 2008/09

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**Learning, Culture & Children's Services
Service Plan Monitoring Report, 2nd Quarter, 2008
– 2009**

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Lifelong Learning and Culture

<u>Leisure, Culture & Social Inclusion Portfolio</u>		<u>2008/09 Latest Approved Budget</u>			
<u>Summary</u>		<u>Detailed Expenditure</u>		<u>Service Plans</u>	
	£000		£000		£000
2008/09 Original Estimate (Net Cost)	8,541	Employees	4,003	Lifelong Learning & Culture	8,680
<u>Approved Changes:</u>		Premises	2,005		
• Leisure and Culture service review (Budget Council 21/02/08) NR	+ 50	Transport	59		
• Archives service review secondment (Executive 11/03/08) NR	+ 30	Supplies & Services	3,360		
• Racecourse temporary toilet pilot (Executive Calling-In 30/06/08) NR	+ 6	Miscellaneous:			
• NNDR Corporate Adjustments	+ 21	Recharges	2,213		
• Gas Inflation - Corporate Allocation	+ 7	Delegated / Devolved	0		
• Barbican Compensation (Executive 29/11/08) NR	+ 22	Other	0		
<u>Director's Delegated Virements:</u>		Capital Financing	1,203		
• York Youth Mystery Plays (from Performing Arts)	+ 3	Gross Cost	12,843		
		Less Income	4,164		
2008/09 Latest Approved Budget (Net Cost)	8,680	Net Cost	8,680	Net Cost	8,680

<u>Summary of Variations from the Approved Budget:</u>	<u>Latest Approved Budget</u>			<u>Projected Outturn Expenditure</u>	<u>Net Budget Variation</u>	<u>Net Budget Variation %</u>	<u>Total Budget Variation %</u>
	<u>Gross Expenditure</u>	<u>Income</u>	<u>Net</u>				
	£000	£000	£000				
<u>Lifelong Learning & Culture</u>							
Arts & Culture	908	92	816	826	+ 10	+ 1.2%	1.0%
Libraries & Heritage	4,898	336	4,563	4,523	- 40	- 0.9%	0.8%
Parks & Open Spaces	1,784	575	1,209	1,209	0	-	-
Sports & Active Leisure	3,854	1,812	2,042	2,119	+ 77	+ 3.8%	1.4%
Leisure Support Services	1,399	1,349	50	50	0	-	-
Leisure, Culture & Social Inclusion Portfolio Total	12,843	4,164	8,680	8,727	+ 47	+ 0.5%	0.3%

Section B: Budget

<u>Lifelong Learning & Culture</u>		<u>2008/09 Latest Approved Budget</u>			
	£000	Detailed Expenditure	£000	Cost Centre	£000
2008/09 Original Estimate (Net Cost)	8,541	Employees	4,003	Arts & Culture	816
<u>Approved Changes:</u>		Premises	2,005	Libraries & Heritage	4,563
• Leisure and Culture service review (Budget Council 21/02/08) NR	50	Transport	59	Parks & Open Spaces	1,209
• Archives service review secondment (Executive 11/03/08) NR	30	Supplies & Services	3,360	Sports & Active Leisure	2,042
• Racecourse temporary toilet pilot (Executive Calling-In 30/06/08) NR	6	Miscellaneous:		Leisure Support Services	50
• NNDR Corporate Adjustments	21	Recharges	2,213		
• Gas Inflation - Corporate Allocation	7	Delegated / Devolved	0		
• Barbican Compensation (Executive 29/11/08) NR	22	Other	0		
<u>Director's Delegated Virements:</u>		Capital Financing	1,203		
• York Youth Mystery Plays (from Performing Arts)	3	Gross Cost	12,843		
2008/09 Latest Approved Budget (Net Cost)	8,680	Less Income	4,164		
		Net Cost	8,680	Net cost	8,680

<u>Significant Variations from the Approved Budget:</u>	£000
Arts & Culture	
• A projected underachievement of Events income largely due to the cancellation of one significant event.	+ 10
Libraries & Heritage	
• Library income is projected to fall significantly short of targets in 2008/09. The main areas of concern are; Central Library and HQ fees & charges (£5k), Branch Library charges (£32k), DVD and audio hire (£10k). In addition the new café at Acomb Library Learning Centre has taken time to develop its trading position and was significantly underachieving against expected performance in the early part of the year. Cafe performance has now improved and is approaching breakeven but a £26k deficit is still projected over the full year.	+ 73
• As previously reported to Members a number of valuable obsolete stock items have been sold at auction and raised £95k. The intention is to use this income to support the first phase of redeveloping the central library into a library learning centre. The council's financial regulations dictate that in the first instance this additional income should be used to help offset the projected shortfall on the core library service income budgets of £73k described above. This is discussed in more detail in the main report.	- 95
• Additional unbudgeted costs of essential updates to library computers (PCs).	+ 12
• Additional unbudgeted costs of furniture requirements for the New Earswick Library Learning Centre. It may be possible to charge some of this expenditure to the capital scheme if that scheme outturns within the capital budget allocation.	+ 28
• Management action has been taken to keep some posts vacant in order to fund the unbudgeted costs identified above.	- 50

Significant Variations from the Approved Budget:	£000
Parks & Open Spaces	
• An extensive survey of the trees in parks gardens and open spaces has been undertaken. As a result of the inspections a number of problems have been identified with recommendations for action. This is nearly all health and safety work that cannot be delayed and will result in expenditure over and above the budget provision.	+ 33
• Unbudgeted expenditure on play areas due to vandalism and higher than expected ongoing maintenance costs.	+ 15
• Replacement of lifebuoys and extra hours paid to Park Keepers to ensure health & safety standards are met.	+ 14
• The service will look at how the budget can be brought back into line before the end of the financial year. Savings of £10k have already been made by reducing expenditure at Rawcliffe Country Park. Further savings will mean some discretionary work on such things as footpath reinstatements may have to be postponed.	- 67
Sports & Active Leisure	
• The additional unbudgeted costs relating to the Barbican Centre prior to full handover to Absolute Leisure are estimated to be £40k. This assumes full handover by early January 2009. For each month beyond this an estimated additional £4k will be incurred, mainly on business rate costs.	+ 40
• The amount of Discretionary Rate Relief awards exceed the available budget.	+ 12
• A shortfall in rental income for Waterworld. The full year effect of a previous year's budget saving is greater than the actual level of rental increase secured for the facility.	+ 18
Leisure Support Services	
• No significant variations to report.	
• Net amount of all other minor variations in expenditure and income.	+ 4
Projected Net Outturn Expenditure	8,727
Overall Net Variation from the Approved Budget	+ 47
Percentage Variation from the Net Approved Budget	+ 0.5%
Percentage Variation from the Total Approved Budgets	+ 0.2%



Learning, Culture & Children's Services Service Plan Monitoring Report 2nd Quarter, 2008 – 2009

Service: Lifelong Learning and Culture

Assistant Director: Charlie Croft

Service Plan Initiatives and Actions

1. Planned actions completed

Making York More Eventful:

In Qtr 1: We identified and agreed the groups that we will target – working towards a target of 34 events for groups with low participation rates this year. A first cross-service events diary was in preparation. New headline events delivered included Fiesta! and the very successful Youth Mysteries which involved over 1,000 young people.

In Qtr 2: A review was undertaken of support provided under City of Festivals and reported to York@Large. It has led to the development of a training and networking programme jointly with North Yorkshire Festivals. The first training event on event management was held in October.

The Festival of the Rivers was a great success over the summer and got excellent coverage in the press.

A first planning day for the Cultural Olympiad was jointly with North Yorkshire Culture at the National Centre for Early Music. A timeline of activities between now and 2012 was established. A report on how to develop this work is elsewhere on this agenda.

A programme of events and activities has been identified to which all parts of the Lifelong Learning & Culture arm will contribute. Rowntree Park birthday party was the first of these.

The Lido dance project to support the centenary celebrations for Yearsley Pool was successful in its application for funds from the Arts Council. The programme of celebratory activities took place in October and was a great success.

On the events diary we are now working with the IT department to see if it can be incorporated in the new web pages they are working on.

The IT bid for Yortime was approved and work has started on the project to reinvigorate Yortime.

The main film from the Biomation Aspergers project, which we've run jointly with the NHS, won an international award at The Scottish Mental Health Arts & Film Festival, the largest festival of its kind and is a major cultural event in Scotland. The film was screened as part of the festival between the 2nd and 17th October.

Engaging in Learning:

In Qtr 1: The new Explore Library Learning Centre has opened in New Earswick. There were 600 customers on the first day. Acomb Explore Centre user numbers have trebled to 600 per day. The café is now open. We have identified the service arm's contribution to learning through a listing of formal and informal provision. We submitted the bid to become a pilot authority for Children and Young People's cultural entitlement. Although feedback on the bid was very positive we were not selected as a pilot. The task now is to work out how we work towards delivering the 5 hours entitlement without the benefit of the pilot funding. We delivered the Learning Festival on behalf of the Learning City Partnership. We have made progress with the whole organisation approach to skills for life and are close to meeting our first level LPSA2 target.

In Qtr 2: Visitors to Acomb Library have reached 800 per day. September visits to our libraries overall are 7% up on September 06 (48% up on September 07 when Acomb and York were shut). Only the smaller libraries are failing to meet their targets. Issues are 3% up on the corresponding period. (This bucks a national trend of decline in issues).

We are having one of the most successful national year of reading membership campaigns in

the country and are being cited as best practice. This is down to the Big City Read and the Summer Reading Challenge, but mostly to the Library staff's sheer hard work getting out and about all summer at events joining people up. New members in September were 22% up on 2006

The excellence of our Bookstart scheme (books for babies and toddlers) has been recognised nationally. We are achieving 100% coverage through partnership working.

3,500 children signed up for the Summer Reading Challenge (exceeding the 2,500 target).

New English as a Second Language programmes have been developed and are running at York Library.

We met the first level LPSA2 target for skills for life.

Being Healthy:

In Qtr 1: We have set up the 4 new action groups to coordinate Active York's work in 4 themed areas. We have prepared a Community Investment Fund bid for 4 new activity coordinators for targeted settings. We have undertaken a Quest pre-assessment inspection at Oaklands which has confirmed that we are ready to submit for assessment. Increasing to 40 the number of quality assured sports clubs engaged with schools sports partnerships is on track with a new Extending Activities Fund being managed by Active York. The single health message to be promoted across the service arm was not drawn up by 31 May. However, the brief was agreed and has been passed to a designer.

In Qtr 2: Work on the new York High swimming pool started on 28 July.

We raised the 2012 flag over the Mansion House on 24 August to mark the handover to London 2012 accompanied by Chinese lion dancers. The sports facilities were free to residents for the day.

The Council has now agreed to bring in free swimming for the over 60s and under 16s.

A "gifted and talented" 2 day event was held over the summer for 60 year 6 pupils. A third day was held for young people with disabilities and drew in a range of voluntary sector sports clubs to provide sports activities.

A York team competed in (and won) a young people's mountain biking event as part of the Tour of Britain stage coming to Dalby Forest.

We have been successful in finishing as the top placed initiative in the Yorkshire and Humber Region with our Special Olympics City of York Initiative. This means we will receive £12,500 from Norwich Union.

The "Sports Unlimited" initiative co-ordinated through Active York is now involving community sports clubs in delivering over 100 activities a week in schools.

Supporting Stronger Communities:

In Qtr 1: The service arm has drawn up a provisional programme of events to be provided by each service unit and to which all the others can contribute the first of which was the Rowntree Park Birthday party on 13th July. We have identified and agreed the target groups that the service arm will work with and are currently auditing provision to spot gaps. Work is underway to identify the service arms information points and coordinate how these are made available for community use.

In Qtr 2: A volunteers and placement policy is being developed for Lifelong Learning & Culture jointly with York CVS. We will be piloting it with two community arts projects and expect to roll it out in the New Year.

We have received our Green Flag for Glen Gardens together with the Chair of the Friends group. For next year we will be aiming to enter Rawcliffe Country Park.

The "Wild about York" Education pack and promotional leaflet delivered to schools in September.

Work continues to improve particular sites, notably Rowntree Park and Hull Rd. Park.

Developing a vibrant cultural infrastructure:

In Qtr 1: We have completed a new constitution for York@Large refreshed the membership and drawn up a new workplan.

We have input the cultural requirements into the city centre action plan. The Library Service has brought forward a new vision for York library and has commissioned an architect to draw up a prospectus. An IT development bid has been submitted to further develop the Yortime website.

A scrutiny board was established on the Cultural Quarter.

In Qtr 2: A partnership group has been established to drive forward the business case for the York Community Stadium.

Actions needed to support the Plan:

In Qtr 1: We have completed stage 1 of the Leisure and Culture review. This has involved information gathering on all the services. 3 review strands will now be taken forward. Staff versions of the plan have been distributed and workplans are in place. A stakeholder version of the plan has been produced. Task groups are in place to deliver on the "5 Big Things". A monthly staff briefing has been instituted.

In Qtr 2: Work on the second stage of the Leisure and Culture has begun. It will report in January. Equality Impact Assessments have been undertaken and consulted upon. Work has been undertaken to identify the service arm's contribution to each of the Without Walls strategic partnerships. An action plan will now be developed.

2. Actions planned but not completed

- We did not enter into the agreement with the University of York for the new pool by 30 June. This was because the University needed to further work on behalf of the Steering Group to establish the costs, facility mix, and optimum location of the agreed pool. A further report was commissioned from Strategic Leisure. We are awaiting a meeting with the University.
- The target for the Wider Opportunities whole class instrumental teaching programme was to have 50% of primary schools signed up by 1 September. At the moment it is 44%. We hope to sign up more schools this year.

3. New Initiatives and Actions introduced since the Service Plan was approved

- None to report
-

2008/09 Qtr 2 Monitor ~ Lifelong Learning & Culture ~ Charlie Croft

Code	Description of PI	Service Manager				08/09 academic yr 07/08				09/10 ac	10/11 ac	06/07	PI appears as a Key PI	Explanations
			05/06 <small>aca yr 04/05</small>	06/07 <small>aca yr 05/06</small>	07/08 <small>aca yr 06/07</small>	Qtr 1	Qtr 2	Qtr 3	Year End	Target	Target	Unitary Average		
Making York More Eventful														
NPI 10	% of York residents visiting museums or galleries	Fiona Williams				actual								This new PI will only measure local resident usage via a survey, so for information total visits to museums or galleries show that in Qtr 2 this year visits totalled 291,774 compared to 298,588 in Qtr 2 07/08.
						profile	New PI for 08/09. Survey being carried out by Sport England Oct 07 to Oct 08 results will not be known till Nov 09				Target to be set once baseline established			
NPI 11	% of the adult population in York that have engaged in the Arts at least 3 times in the last 12 months	Gill Cooper				actual								
						profile	New PI for 08/09. Survey being carried out by Sport England Oct 07 to Oct 08 results will not be known till Nov 09				Target to be set once baseline established			
LLC 12	Number of cross service events, activities and festivals provided by Lifelong Learning and Culture	Gill Cooper				actual								
						profile	New PI for 08/09. Baseline being established this year				Target to be set once baseline established			
LLC19	Percentage of residents satisfaction with LA cultural services - Theatres and Concert Halls	Charlie Croft	67%	68%	69%	actual						75%	To be set	
			79%	67%	74%	profile								
LLC20	Percentage of residents satisfaction with LA cultural services - Museums & Galleries	Charlie Croft	67%	76%	73%	actual						76%	To be set	
			64%	67%	70%	profile								
Engagement in Learning														
NPI 9	% of York residents using public libraries	Fiona Williams				actual								
						profile	New PI for 08/09. Survey being carried out by Sport England Oct 07 to Oct 08 results will not be known till Nov 09				Target to be set once baseline established			
NPI 13	% of non-English speaking applying for ESOL (English for Speakers of Other Languages) courses in York supported Further Education, Adult or Community Learning who are accepted on programmes and obtain a recognised ESOL qualification <small>(academic year reporting - financial year 08/09 is academic year 07/08)</small>	Alistair Gourlay				actual								This information is to be collected across two organisations. There is currently no mechanism to collect the data and a process will need to be established with York College.
						profile	New PI for 08/09. Baseline being established this year				Target to be set once baseline established			
NPI 161 (PSA 2)	Numbers of learners achieving a Level 1 qualification in literacy <small>(academic year reporting - financial year 08/09 is academic year 07/08)</small>	Alistair Gourlay			55	actual		63				79	81	Corp Imp This only measures a small number of learners on programmes as many learners achieve above level 1. This is going to continue to be an expanding area for service delivery particularly as we expand into employer facing skills for life programmes.
						profile		53						
NPI 162 (PSA 2)	Numbers of learners achieving a Level 3 qualification in numeracy <small>(academic year reporting - financial year 08/09 is academic year 07/08)</small>	Alistair Gourlay			8	actual		18				66	69	Corp Imp This only measures a small number of learners on programmes as many learners achieve above level 3. Whilst numbers are low this year expanding work in employer facing programmes should see a substantial increase in 09/10 (acc 08/09)
						profile		20						
LPSA 10.1	The number of adults achieving an Entry Level 3 qualification as a part of the Skills for Life Strategy through Adult and Community Learning York <small>(academic year reporting - financial year 08/09 is academic year 07/08)</small>	Alistair Gourlay	27	17	24	actual		31 (72 accrued total from 05/06 acad yr)				Completes in 08/09		
					33	profile		63 (113 accr from 05/06 acad yr)		63 (113 accr from 05/06 acad yr)				
LPSA 10.2	The number of adults achieving a Level 1 qualification as a part of the Skills for Life Strategy through Adult and Community Learning York <small>(academic year reporting - financial year 08/09 is academic year 07/08)</small>	Alistair Gourlay	64	67	107	actual		156 (330 accr from 05/06 acad yr)				Completes in 08/09		
					33	profile		206 (360 accr from 05/06 acad yr)		206 (360 accr from 05/06 acad yr)				
LPSA 10.3	The number of adults achieving a Level 2 qualification as a part of the Skills for Life Strategy through Adult and Community Learning York <small>(academic year reporting - financial year 08/09 is academic year 07/08)</small>	Alistair Gourlay	124	151	151	actual		251 (553 accr from 05/06 acad yr)				Completes in 08/09		
					220	profile		188 (559 accr from 05/06 acad yr)		188 (559 accr from 05/06 acad yr)				

2008/09 Qtr 2 Monitor ~ Lifelong Learning & Culture ~ Charlie Croft

Code	Description of PI	Service Manager				08/09 academic yr 07/08				09/10 ac	10/11 ac	06/07	PI appears as a Key PI	Explanations
			05/06 <small>aca yr 04/05</small>	06/07 <small>aca yr 05/06</small>	07/08 <small>aca yr 06/07</small>	Qtr 1	Qtr 2	Qtr 3	Year End	Target	Target	Unitary Average		
Engagement in Learning (cont)														
LPSA10.4	The number of adults registering and completing courses through public libraries (academic year reporting - financial year 08/09 is academic year 07/08)	Fiona Williams	763	897	1002	actual		3153 <small>(accrued total over 3 yrs)</small>				1050	1100	This is the cumulative figure for the three academic years ending 31st July 2008. Exceeded target.
				838	840	profile		2519 <small>(accr over 3 yrs)</small>		2519 <small>(accr over 3 yrs)</small>				
LLC 3	Number of people engaging in informal learning (academic year reporting - financial year 08/09 is academic year 07/08)	Alistair Gourlay			Baseline to be assessed	actual		N/A				Target to be set once baseline established		
						profile		Baseline being established this year						
LLC 4	Number of people with Learning Difficulties and Disabilities who engage in learning activities (academic year reporting - financial year 08/09 is academic year 07/08)	Alistair Gourlay				actual		N/A				Target to be set once baseline established		
						profile		Baseline being established this year						
LLC 5	Number of people from identified disadvantaged wards engaged in learning activities (academic year reporting - financial year 08/09 is academic year 07/08)	Alistair Gourlay				actual		N/A				Target to be set once baseline established		
						profile		Baseline being established this year						
LLC 6	Number of adults achieving a first full level 2 qualification (academic year reporting - financial year 08/09 is academic year 07/08)	Alistair Gourlay			Baseline to be assessed	actual		N/A				Target to be set once baseline established		In the future this PI is likely to be reported by City Strategy
						profile		Baseline being established this year						
LLC 7	% of Lifelong Learning & Culture staff undertaking a literacy or numeracy diagnostic (academic year reporting - financial year 08/09 is academic year 07/08)	Alistair Gourlay				actual		N/A				Target to be set once baseline established		
						profile		Baseline being established this year						
LLC 8	Number of young people engaged in activities designed to improve literacy and numeracy (academic year reporting - financial year 08/09 is academic year 07/08)	Alistair Gourlay				actual		N/A				Target to be set once baseline established		
						profile		Baseline being established this year						
LLC 16	Numbers of new library membership as a result of the year of reading activities and events	Fiona Williams	17,000 <small>(estimate)</small>	14,500 <small>(estimate)</small>	13,500 <small>(estimate)</small>	actual	4,660	10,701				17,050	18,755	Exceeded Q2 target. There has been a lot of promotional activity outside of libraries during summer 08 (promoting the Big City Read and the Team Read). We've also launched some new printed materials during this period, and an online joining form which has proved very popular.
						profile	3,938	7,469	10,312	15,500				
LLC 17	Number of children taking part in the summer reading challenge	Fiona Williams	284	2028	1809	actual		3527				2550	2600	Exceeded target. Promotional activity (assemblies etc.) were delivered by staff from local libraries this year, which proved to be a successful practice. The sports theme gave us the opportunity to do some partnership working with Sports and Active Leisure. The popular new Explore centre at Acomb accounted for a significant proportion of the participants.
						profile		2500		2500				
LLC18	Percentage of residents satisfaction with LA cultural services - Libraries	Charlie Croft	66%	73%	73%	actual						69%	To be set	
			66%	67%	67%	profile								
Being Healthy														
NPI 8	% of adult participation in sport (16+) 30 mins 3 times a week or more	Jo Gilliland		No survey	24.8%	actual						27.8%	28.8%	LAA, Corp Imp Previously HCOP 2.1, Note no data collected in Oct 06 to Oct 07 for reporting in 08/09. Unable to set targets further than 10/11 until we have directional information from 08/09 data published in 09/10 year.
						profile				No survey				
LLC 14	% of adults (16+) participating in at least 30 mins moderate intensity physical activity (inc. sport) on 5 or more days each week	Jo Gilliland				actual	Inclusion within local part of survey needs to be established. Then targets of 1% year on year improvement can be set				Target to be set once baseline established		LAA local Due to changes in the survey arrangements in York, it is now part of the new local area part of the Place survey. For information Swimming Pool & Sports Centre visits per 1000 population for Qtr 2 are 2284 compared to 2279 for the same period 07/08.	
						profile								
NPI 57	% of children and young people (aged 5-19) participating in 5 hours of high quality PE (5-16), 3 hours (for 16-19)	Jo Gilliland				actual					Not available until 2009/10 when survey is proposed to start	Not available until 2009/10 when survey is proposed to start		LAA local, Corp Imp, YorOK Whilst the 2hr target will continue to be collected through the national PESSCL data collection, we are still awaiting national direction on how the additional 3 hrs can be assessed and how this collection will be funded.
						profile								
LPSA12.2	% of children and young People's participation in high quality PE and sport (2 hours a week)	Jo Gilliland	62%	71%	90%	actual		94%				Completes in 08/09		Previously CYP 1.1 (LPSA 12.2) increase in participation follows sustained support for PE and school sport through sport and active leisure team and external funding from school sports partnerships. This figure has now reached maximum expected level and challenge in future years will be to sustain both supporting resources and output levels.
				75%	80% (85%)	profile		91%		91%				
CYP 14.1	% of pupils involved in sports volunteering and leadership	Jo Gilliland		5%	8.5%	actual		11%				15%	16%	YorOK The discrepancy between actual and profile is at an excepted level with the PESSCL survey, in order to achieve the 2009/10 target sustained effort required through School Sports Partnerships and Sport and Active Leisure Schools Team. Addition pressure in 2009/10 expected when the termination of two staff contracts come into effect.
						profile		12%		12%				
LLC17	Percentage of residents satisfaction with LA cultural services - Sports and leisure	Charlie Croft	40%	41%	44%	actual						60%	To be set	
			65%	45%	40%	profile				45%				

2008/09 Qtr 2 Monitor ~ Lifelong Learning & Culture ~ Charlie Croft

Code	Description of PI	Service Manager	05/06			06/07			07/08			08/09 academic yr 07/08				09/10	10/11	06/07	PI appears as a Key PI	Explanations
			aca yr 04/05	aca yr 05/06	aca yr 06/07				Qtr 1	Qtr 2	Qtr 3	Year End	Target	Target	Unitary Average	08/09	09/10			
Supporting Stronger Communities																				
NPI 199	% of children and young people's satisfaction with parks and play areas (as recorded in the Ofsted Tellus survey)	Dave Meigh				actual		49%								Target to be set once baseline established			Late addition to the National Performance framework. We had 19 Primary and 2 Secondary schools complete Tellus3 survey, only Yr 6 & 8 (no Yr 10) therefore very small participation. Results need to be treated with a great deal of caution.	
						profile	For introduction in 2009/10													
LLC 9	Number of community groups with whom Lifelong Learning and Culture has worked with during the year	Dave Meigh	Historical data not valid as new formula used to calculate the PI this year			actual	529	614								Target to be set once baseline established				
						profile	Targets to be set in September													
LLC 10	Number of visits to the YORTIME website	Fiona Williams	149948	177789	211531	actual	55694	90527						220000	To be set				Failed Q2 target. Yortime visits are down owing to the Yortime post being a long term vacancy (related to an ongoing HR issue). We hope to recruit to this post within the next few weeks, and have an IT bid in to re-invigorate the site. We anticipate that visits will increase as a result, but the timescale for this is not yet known.	
						profile	60200	124700	169850	215000										
LLC 11	Number of Ward Committee joint projects or schemes	Dave Meigh				actual								18	18					
						profile				18										
LLC 13	Number of significantly improved open spaces and places	Dave Meigh				actual										Targets to be set after first year results are known				
						profile				8										
LLC21	Percentage of residents satisfaction with LA cultural services - Parks and Open Spaces	Charlie Croft	76%	78%	75%	actual								80%	To be set					
			80%	76%	76%	profile				78%										
Developing a Vibrant Cultural Infrastructure																				
LLC 15	% of respondents (Talkabout/ ResOp Survey) who see York as 'cosmopolitan, vibrant.	Gill Cooper	42.5%	43%	No survey	actual								50%	To be set				Previously EDE5, results of recent Talkabout survey expected Autumn 08, proposed to be included in Place Survey in the future	
					45%	profile														

Actual result is better than the tolerance factor set for that target or profile

Actual result is worse than the tolerance factor set for that target or profile



**Executive Member for Leisure, Culture and Social Inclusion,
and Advisory Panel**

2nd December 2008

Report of the Director of Learning Culture and Children's Services and the Director of Resources

CAPITAL PROGRAMME MONITORING 2008/09 - MONITOR 2

Summary

- 1 This report is to:
- inform Members of the likely out-turn position of the 2008/09 Capital Programme based on the spend profile and information to the end of October 2008.
 - advise Members of changes to existing schemes to allow the more effective management and monitoring of the Capital Programme.
 - inform Members of any new schemes and seek approval for their addition to the Capital Programme.

Background

- 2 The original capital programme for the financial year 2008/09 was approved at Council on 21 February 2008. A number of amendments were then approved as part of the 2007/08 outturn report and at the first monitor. This has resulted in a current approved Leisure & Culture Capital Programme for 2008/09 which shows gross capital expenditure of £5.389m, with £1.645m of other funding which gives a net capital programme cost of £3.744m. The table below details the approved changes to the 2008/09 capital programme since the original programme was approved in February 2008.

	Gross Spend £m	External Funding £m	Revenue Contribs £m	Prudential Borrowing £m	Capital Receipts £m
Original Capital Programme 2008/09	6.943	0.100	-	1.784	5.059
Slippage and Adjustments from the 2007/08 Outturn report	(1.300)	0.024	-	-	(1.324)
Monitor 1 Slippage and Adjustments	(0.254)	(0.020)	0.012	(0.255)	0.009
Current Approved Capital Programme 2008/09	<u>5.389</u>	<u>0.104</u>	<u>0.012</u>	<u>1.529</u>	<u>3.744</u>

Consultation

- 3 The capital programme has been developed under the Capital Resource Allocation Model (CRAM) framework and agreed by Council on 21 February 2008. Whilst the capital programme as a whole is not consulted on, the individual scheme proposals do follow a consultation process with local councillors and residents in the locality of the individual schemes.

Scheme Specific Analysis

- 4 Each major scheme in the capital programme has been reviewed to provide an assessment of its current status. Annex A shows the current approved capital programme and the projected outturn position for 2008/09, together with any slippage that is required into future financial years. Updates are only provided for significant schemes, with progress and variations explained in the following paragraphs.

York Pools and Indoor Sports Provision (£6.567m)

- 5 Work continues on building the new pool on the York High site. Whilst the work on the new York High School comes to completion in December 2008 in order for occupation in January 2009, there is a requirement for some external work to be carried out in the school scheme which cannot be carried out until the pool and associated work is completed. It is therefore proposed to transfer £118k of external work from the school scheme into the pool scheme in 2009/10 so that this work can be carried out in conjunction with the final works on the pool.

- 6 The latest schedule of works show that the value of completed work and associated fees for 2008/09 will be £2.753m. It is therefore proposed to slip £1.700m into 2009/10.

Museum Service Heritage Lottery Bid (£1.900m)

- 7 There is an amount of £400k in the programme for 2008/09 to support three specific elements under the rolling programme of investment in the Museums Trust. Of this £400k, an amount of £200k has already been paid to the Trust to support work at the Art Gallery. A further £100k has been paid for work at the Castle Museum. The remaining £100k is set aside to fund work at the Yorkshire Museum. The release of this funding is dependent on plans for the Cultural Quarter.

Parks and Open Spaces Section 106 Development (£0.503m)

- 8 Further work is to be carried out at Hull Road Park which will contribute to the aim of meeting Green Flag standard by 2010/11. This work includes the provision of new improved fencing, improved drainage and a new tarmac playing surface. The range of activities will also be increased with provision for football within one of the courts.

- 9 In Rowntree Park, work is nearing completion on the rebuilding of two tennis courts adjacent to the cafe. These have been enlarged to comply with the Lawn Tennis Association standards and the entrance remodelled to improve safety.

- 10 At West Bank Park the basketball court has been enclosed with a fence to create an improved sense of place and keep the balls within the court.
- 11 In addition to the works described above, payments of Section 106 receipts totalling £35.5k have been made to community sports organisations. New Earswick Bowls Club, Osbaldwick Cricket Club and Clifton Alliance Cricket Club have been allocated a total of £13.5k to fund works on improvements to sports facilities and £22k has gone to Parish Councils including Osbaldwick for works on playgrounds and open spaces.
- 12 The addition of a number of new Section 106 receipts increases the Parks and Open Spaces scheme by a further £118k.

Acomb Library (£0.653m)

- 13 This scheme is now complete with only the retention outstanding. Latest information suggests that there will be a small overspend (approximately £6k) on the overall scheme on settlement of this final retention.

Scheme Addition

Free Swimming Offer for over 60s and under 16s (£0.044)

- 14 As part of the government's free swimming offer, City of York Council has chosen to offer free swimming to local residents aged 60 and over. In addition, the council has also agreed to offer this to those aged sixteen and under. For those authorities who have agreed to participate in both schemes, capital funding of £10m has been made available in 2008/09, allocated across all such authorities. City of York will receive an amount of £43,639 from this allocation. This funding is available to support project development costs for bids in 2009/10 and 2010/11 from a further amount of £50m which has been made available nationally for capital projects designed to modernise pool provision, linked with the provision of free swimming.

Corporate Priorities

- 15 The capital programme covered in this report has been developed through the Capital Resource Allocation Model, a tool used to allocate scarce capital resources to schemes that best meet the council's corporate priorities.

Financial Implications

- 16 Expenditure at the end of October totalled £1.013m, representing 18.8% of the approved budget, compared to 48.6% for the same period in 2007/08.
- 17 The predicted outturn for 2008/09 is £3.857m, against a current approved budget of £5.389m, a net decrease of £1.532m. The amendments to scheme budgets are detailed in paragraphs 18-21 below. Annex 1 provides a complete view of the 2008/11 Leisure and Culture Capital Programme, taking into account the review of all existing schemes set out in this report.

- 18 The budget for the York High Pool scheme increases by £118k to reflect the position following the transfer of outstanding external works from the York High School scheme in Children's Services Portfolio. In addition, an amount of £1.700m requires slipping from 2008/09 into 2009/10.
- 19 The Parks and Open Spaces Development scheme budget increases by £118k to reflect additional S106 receipts available.
- 20 The Acomb Library scheme has increased by £6k to fund the projected overspend..
- 21 The addition of the recently announced grant funding for the Free Swimming Offer increases the 2008/09 programme by £44k.
- 22 The result of the amendments described above is to produce a revised capital programme for 2008/09 of £3.857m, requiring capital receipts funding of £3.579m.

Table 2 – Summary of Amendments to the 2008/11 Capital Programme

Gross Leisure and Culture Capital Programme	2008/09	2009/10	2010/11	Total
	£m	£m	£m	£m
Current Approved Capital Programme	5.389	3.426	1.100	9.915
<u>Adjustments: -</u>				
Acomb Library overspend	0.006			0.006
Addition to Parks & Open Spaces Scheme	0.118			0.118
Addition to York High Pool Scheme	-	0.118	-	0.118
Addition of Free Swimming Scheme	0.044	-	-	0.044
Slippage and Re-profiling – York High Pool	(1.700)	1.700	-	-
Revised Capital Programme 2007/10	3.857	5.244	1.100	10.201

Other Implications

23

- **Human Resources:** not applicable
- **Equalities:** not applicable
- **Legal:** not applicable
- **Crime and Disorder:** not applicable
- **Information Technology:** not applicable
- **Property:** not applicable

Risk Management

- 24 The capital programme is regularly monitored as part of the corporate monitoring process. In addition, the Capital Asset Management Group (CAMG) meets regularly to plan, monitor and review major capital receipts to ensure all capital risks to the Council are minimised.

Recommendations

- 25 The Executive Member is recommended to: -
- note the updates to schemes as detailed above
 - agree the scheme amendments and additions reported above and summarised in Annex A
 - approve the revised capital programme as set out in Annex A to enable the effective management and monitoring of the capital programme.

Contact Details

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Dave Meigh
Head of Parks and Open Spaces
Learning, Culture and Children's
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Chief Officer Responsible for the report:

Pete Dwyer
Director of Learning, Culture and Children's
Services

**Report
Approved**



Date 17/11/2008

Ian Floyd
Director of Resources

Wards Affected: *List wards or tick box to indicate all*

All

For further information please contact the author of the report

Background Papers:

Capital Programme 2008/09 Estimate and Monitoring Files

Annex

Annex A - Capital Programme 2008/09 – 2010/11

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LEISURE, CULTURE & SOCIAL INCLUSION CAPITAL PROGRAMME 2008/09 - 2011/12**At Monitor 2 2008/09**

SCHEME	Expenditure pre 2008/09 (£000's)	2008/09 Approved Capital Programme (£000's)	Estimated Outturn (£000's)	Variance (£000's)	Monitor 2 Adjustments (£000's)	Monitor 2 Slippage (£000's)	2008/09 Revised Capital Programme (£000's)	2009/10 Approved Capital Programme (£000's)	Monitor 2 Adjustments (£000's)	Monitor 2 Slippage (£000's)	2009/10 Revised Capital Programme (£000's)	2010/11 Approved Capital Programme (£000's)	Monitor 2 Adjustments (£000's)	Monitor 2 Slippage (£000's)	2010/11 Revised Capital Programme (£000's)	Total Capital Programme (£000's)
York Pools and Indoor Sports Provision	249	0	0	0			0	0			0	0			0	249
- Prudential Borrowing	0	0	0	0			0	0			0	0			0	0
- External Funding	0	0	0	0			0	0			0	0			0	0
- Net Cost	249	0	0	0	0	0	0	0	0	0	0	0	0	0	0	249
York High Pool	361	4,453	2,753	-1,700		-1,700	2,753	1,753	118	1,700	3,571	0	0	0	0	6,685
- Prudential Borrowing	0	1,529	0	-1,529		-1,529	0	471		1,529	2,000	0	0	0	0	2,000
- DCSF Devolved Capital Grant	0	0	0	0			0	10			10	0	0	0	0	10
- Revenue Contribution to Capital	0	12	12	0			12	12			12	0	0	0	0	24
- Net Cost	361	2,912	2,741	-171	0	-171	2,741	1,260	118	171	1,549	0	0	0	0	4,651
Yearsley Pool	1,098	0	0	0			0	0			0	0			0	1,098
- External Funding	0	0	0	0			0	0			0	0			0	0
- Net Cost	1,098	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1,098
Third Pool Contribution	0	200	200	0			200	900			900	900			900	2,000
- External Funding	0	0	0	0			0	0			0	0			0	0
- Net Cost	0	200	200	0	0	0	200	900	0	0	900	900	0	0	900	2,000
Community Building	0	200	200	0			200	0			0	0			0	200
- External Funding	0	0	0	0			0	0			0	0			0	0
- Net Cost	0	200	200	0	0	0	200	0	0	0	0	0	0	0	0	200
Procurement and Legal Fees	60	0	0	0			0	0			0	0			0	60
- External Funding	0	0	0	0			0	0			0	0			0	0
- Net Cost	60	0	0	0	0	0	0	0	0	0	0	0	0	0	0	60
Contingency	0	0	0	0			0	0			0	0			0	0
- External Funding	0	0	0	0			0	0			0	0			0	0
- Net Cost	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Free Swim - Under 16 & Over 60	0	0	44	44	44		44	0			0	0			0	44
- Sport England Grant	0	0	44	44	44		44	0			0	0			0	44
- External Funding	0	0	0	0			0	0			0	0			0	0
- Net Cost	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Danebury Drive Allotments	49	3	3	0			3	0			0	0			0	42
- Section 106	10	0	0	0			0	0			0	0			0	0
- Net Cost	39	3	3	0	0	0	3	0	0	0	0	0	0	0	0	42
Museum Service Heritage Lottery Bid	537	400	400	0			400	763			763	200			200	1,900
- Prudential Borrowing	0	0	0	0			0	0			0	0			0	0
- Donations Fund	0	0	0	0			0	0			0	0			0	0
- Development Fund	0	0	0	0			0	0			0	0			0	0
- Net Cost	537	400	400	0	0	0	400	763	0	0	763	200	0	0	200	1,900
Oakland's Sports Centre Pitch	321	6	6	0			6	0			0	0			0	327
- Sport England Grant	255	6	6	0			6	0			0	0			0	261
- Section 106	0	0	0	0			0	0			0	0			0	0
- Net Cost	66	0	0	0	0	0	0	0	0	0	0	0	0	0	0	66
Parks and Open Spaces Development	405	98	216	118	118		216	0			0	0			0	621
- Section 106	375	98	216	118	118		216	0			0	0			0	591
- External Contribution	14	0	0	0			0	0			0	0			0	14
- Net Cost	16	0	0	0	0	0	0	0	0	0	0	0	0	0	0	16
War Memorial Gardens	0	0	0	0			0	10			10	0			0	10
- Grant	0	0	0	0			0	0			0	0			0	0
- Net Cost	0	0	0	0	0	0	0	10	0	0	10	0	0	0	0	10
Acomb Library	624	29	35	6	6		35	0			0	0			0	659
- LSC Grant	548	0	0	0			0	0			0	0			0	548
- Miscellaneous Grant	30	0	0	0			0	0			0	0			0	30
- Net Cost	46	29	35	6	6	0	35	0	0	0	0	0	0	0	0	81
FUNDING FROM EXTERNAL SOURCES	1,232	1,645	278	-1,367	162	-1,529	278	493	0	1,529	2,022	0	0	0	0	3,532
NET COST TO CITY OF YORK CAPITAL PROGRAMME	2,472	3,744	3,579	-165	6	-171	3,579	2,933	118	171	3,222	1,100	0	0	1,100	10,373
TOTAL GROSS EXPENDITURE	3,704	5,389	3,857	-1,532	168	-1,700	3,857	3,426	118	1,700	5,244	1,100	0	0	1,100	13,905

LEISURE, CULTURE & SOCIAL INCLUSION CAPITAL PROGRAMME 2008/09 - 2011/12
At Monitor 2 2008/09

SCHEME	Expenditure pre 2008/09 (£000's)	2008/09 Approved Capital Programme (£000's)	Estimated Outturn (£000's)	Variance (£000's)	Monitor 2 Adjustments (£000's)	Monitor 2 Slippage (£000's)	2008/09 Revised Capital Programme (£000's)	2009/10 Approved Capital Programme (£000's)	Monitor 2 Adjustment s (£000's)	Monitor 2 Slippage (£000's)	2009/10 Revised Capital Programme (£000's)	2010/11 Approved Capital Programme (£000's)	Monitor 2 Adjustment s (£000's)	Monitor 2 Slippage (£000's)	2010/11 Revised Capital Programme (£000's)	Total Capital Programme (£000's)
Funded by																
- DCSF Devolved Capital Grant	0	0	0	0	0	0	0	10	0	0	10	0	0	0	0	10
- LSC Grant	548	0	0	0	0	0	0	0	0	0	0	0	0	0	0	548
- Sport England Grant	255	6	50	44	44	0	50	0	0	0	0	0	0	0	0	305
- Miscellaneous Grant	30	0	0	0	0	0	0	0	0	0	0	0	0	0	0	30
- Section 106	385	98	216	118	118	0	216	0	0	0	0	0	0	0	0	601
- External Contribution	14	0	0	0	0	0	0	0	0	0	0	0	0	0	0	14
- Revenue Contribution to Capital	0	12	12	0	0	0	12	12	0	0	12	0	0	0	0	24
- Prudential Borrowing	0	1,529	0	-1,529	0	-1,529	0	471	0	1,529	2,000	0	0	0	0	2,000
- Net Cost	2,472	3,744	3,579	-165	6	-171	3,579	2,933	118	171	3,222	1,100	0	0	1,100	10,373
- Gross Expenditure	3,704	5,389	3,857	-1,532	168	-1,700	3,857	3,426	118	1,700	5,244	1,100	0	0	1,100	13,905

Forward Plan for Leisure, Culture and Social Inclusion EMAP

2 December 2008

Title of Report		Author	
1	York's Plans for London 2012	Charlie Croft	
	<i>To ask the Executive Member's views about the shape of York's programme for the London 2012 games</i>		
2	Capital Programme Monitor 2	Mike Barugh	
	<i>To advise the Executive Member of progress on the approved capital programme for 2008/09</i>		
3	Service Plan and Budget Monitor 2	Pete Dwyer	
	<i>To advise the Executive Member of progress against the service plan targets and the projected financial outturns for 2008/09</i>		
4	York Museums Trust Performance Report	Charlie Croft	
	To update the Executive Member on the performance of York Museums Trust during the period April - September 2008		
5	Development plans for Rowntree Park	Dave Meigh	
	<i>Form to be submitted and entered onto Modgov</i>		
6	Theatre Royal Six Monthly Performance Plan	Charlie Croft	
	To update the Executive Member on the performance of York Theatre Royal during the period April – September 2008.		
Meeting		Deadlines	Meeting dates
DMT		5 November	10 November
EMAP		17 November	2 December

20 January 2009

Title of Report		Author	
1	Capital Programme Monitor 3	Mike Barugh	
	<i>To advise the Executive Member of progress on the approved capital programme for 2008/09</i>		
2	Service Plan and Budget Monitor 3	Pete Dwyer	
	<i>To advise the Executive Member of progress against the service plan targets and the projected financial outturns for 2008/09</i>		
3	Revenue Budget 2009/10	Richard Hartle	
	<i>Members are asked to agree proposals and options</i>		
4	Capital Budget 2009/10	Mike Barugh	
	<i>Submission form to be completed</i>		
Meeting		Deadlines	Meeting dates
DMT			
EMAP		5 January	20 January

Updated 19/11/2008

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24 March 2009

Title of Report		Author
1		
2		
Meeting	Deadlines	Meeting dates
DMT		
EMAP	9 March	24 March

Bring Up Reports

Title of Report		Author
June 2009	Capital Programme Monitor – Year End Report <i>To advise the Executive Member of progress on the approved capital programme for 2008/09.</i>	Mike Barugh
June 2009	Service Plan and Budget Monitor – Year End Report <i>To advise the Executive Member of progress against the service plan targets and the projected financial outturns for 2008/09.</i>	Pete Dwyer
September December January	Capital Programme Monitor (1, 2, 3) <i>Members are asked to note the progress made and approve any virements if necessary</i>	Mike Barugh
September December January	Service Plan and Budget Monitor (1, 2, 3) <i>Members are asked to note the progress made and approve any virements if necessary</i>	Pete Dwyer
	Parks Management and Maintenance	Dave Meigh
	Equalities and Swimming	Jo Gilliland

Updated 19/11/2008

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